

BOARD OF DIRECTORS

Orientation Session Meeting Minutes

November 8, 2017 – 9:00 a.m.

LICA Board Room

- Present:** Andrea Woods, Chairperson
Shawn Elgert
John Ilchuk
Cody Jacknife
Carmelle Kokonas
Monty Moore
Harold Ross
Wilf Tomchek
Brian Waters
Colin Woods
- Observers and Guests:** Amanda Avery Bibo
Unas Balkhi
Bill Fox
Kellie Nichiporik
Delano Tolley
Neil Young
- Staff and Contractors:** Arianne Crook, LICA Executive Director
Colin Hanusz, Environmental Management Programs
Erin Ritchie, Education and Outreach Coordinator
- Regrets:** Michael Bisaga, Manager, Environmental Monitoring Programs
Roxane Bretzlaff
Carrie Cardamone, LICA Administrative Professional
Colin Cote
Annette Hobart
Randy Parenteau
Dana Swigart
Lorna Storoschuk

1.0 CALL TO ORDER:

Andrea Woods, Chairperson, called the meeting to order at 9:05 a.m.

1.1 Roundtable Introductions

1.2 Vision, Mission and Value

1.3 Approval of Agenda

#1 Moved by John Ilchuk AND RESOLVED that the November 8, 2017 Agenda be amended to include:

2.2 Water for Life Strategy

and, that the November 8, 2017 Agenda be approved, as amended.

1.4 Declaration of Conflict of Interest

Andrea reviewed Policy 1.8 Board Member Conflict of Interest with the Board of Directors and Committee members.

1.5 Approval of Minutes

#2 Moved by Harold Ross AND RESOLVED that the Minutes of the Board of Directors Organizational Meeting of October 17, 2017 be approved, as presented.

#3 Moved by Wilf Tomchek AND RESOLVED that the Minutes of the Board of Directors Meeting of October 17, 2017 be approved, as presented.

2.0 ONGOING BUSINESS

2.1.1 Vice-Chairperson Election

Arianne Crook, Executive Director, opened the floor for nominations for the position of Board Vice-Chairperson for a one (1) year term.

John Ilchuk nominated Roxane Bretzlaff, Seconded by Brian Waters.

Colin Woods nominated Annette Hobart, Seconded by Harold Ross.

#4 Moved by John Ilchuk, Seconded by Brian Waters AND RESOLVED that nominations cease.

Following a secret ballot, Arianne declared Annette Hobart to be elected as Board Vice-Chairperson for a one (1) year term.

2.1.2 Policy 2.3 LICA Signing Authority

Arianne advised Board and Committee members that, pursuant to Policy 2.3, LICA signing authority will remain with the Officers: Andrea Woods, Monty Moore and that Annette Hobart be added as the Vice-Chairperson.

2.2 Water for Life Strategy

Colin informed the Board of Directors and Committee members that the Water for Life strategy has 3 main goals for a WPAC to follow. These are safe, secure drinking water, healthy aquatic ecosystems and reliable, quality water supplies for a sustainable economy.

Colin also spoke towards enabling partnerships, including partnerships with Watershed Stewardship Groups, Watershed Planning and Advisory Councils and the Alberta Water Council as a key direction under the Water for Life strategy.

3.0 BOARD AND COMMITTEE ORIENTATION

3.1 LICA Board Manual App/Flash drive/Binder

Arianne informed the Board of Directors and Committee members that the LICA Board Manual App is now available to download on Google Play, and is pending on the Apple Store.

Arianne also informed the Board of Directors and Committee members that the Board Manual has been updated and is available on flash drives, binders and can also be accessed online which will be the control copy for information.

3.2 LICA History

Andrea reviewed the LICA History with the Board of Directors and Committee members.

3.3 Calendar of Meetings and Events

The Board of Directors and Committee members reviewed the LICA Meeting and Events Calendar for 2017-2018.

3.4 LICA Bylaws

Andrea reviewed the Bylaws with the Board of Directors and Committee members.

3.5 Policy 1.3 Responsibilities of the Board of Directors

The Board of Directors and Committee members reviewed Policy 1.3 – Responsibilities of the Board of Directors.

3.6 Policy 1.5 Decision-Making Process (Consensus Decision Making)

The Board of Directors and Committee members reviewed Policy 1.5 – Decision Making Process (Consensus Decision Making).

3.7 Policy 1.13 Volunteer Hours

The Board of Directors and Committee members reviewed Policy 1.13 – Volunteer Hours.

3.8 Policy 1.19 Review of Absences of Director

The Board of Directors and Committee members reviewed Policy 1.19 – Review of Absences of Director.

3.9 Policy 2.1 Fiscal Year and Budget

The Board of Directors and Committee members reviewed Policy 2.1 – Fiscal Year and Budget.

3.10 Policy 4.1 Project Proposal Guidelines

The Board of Directors and Committee members reviewed Policy 4.1 – Project Proposal Guidelines.

3.11 Policy 4.2 Presentations and Guest Speakers

The Board of Directors and Committee members reviewed Policy 4.2 – Presentations and Guest Speakers.

4.0 BOARD DEVELOPMENT

4.1 Consensus Decision Making Activity

The Board of Directors and Committee members participated in a group decision making and consensus building exercise.

5.0 UPCOMING MEETING DATES

November 14, 2017 Strategic Planning

6.0 ADJOURNMENT:

The meeting adjourned at 11:45 a.m.