



Lakeland Industry and Community Association

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BOARD OF DIRECTORS

Meeting Minutes

April 25, 2019 – 9:00 a.m. - 12:00 p.m.

LICA Board Room

Present:

Andrea Woods
Annette Hobart
Roxane Bretzlaff
Catherine Walker
Dana Swigart
Duane Zaraska
Colin Cote
John Ilchuk
Richard Bourgeois
Scott Meyers
Francis Nkemamin
Harold Ross
Cody Jackknife
Colin Woods
Duane Lay
Shawn Elgert via teleconference
Monica Dahl

Observers and Guests:

Staff and Contractors:

Arianne Crook, LICA Executive Director
Erin Ritchie, Manager of Environmental Programs
Lisa Ratte, Education and Outreach Coordinator

Regrets:

Lorna Storoschuk

1.0 CALL TO ORDER:

Andrea Woods, Chairperson, called the meeting to order at 9:00 a.m.

1.1 Introductions and Sector Updates

Arianne introduced the Board to Lisa Ratte, the newly hired Education and Outreach Coordinator and informed the Board that the hiring committee also hired Mason Unrau as the Education and Outreach Assistant.

Francis informed the Board that he received a call from a concerned cottage owner at Minnie Lake who noticed a pink ice-water mixture when he was drilling in the ice at the beginning of April. Testing of the water indicated the presence of blue-green algae and a health advisory was issued for the lake. Alberta Environment suggested that there was a possibility that the toxins could be washed away with the spring melt of the ice. Further testing will be completed in a few weeks' time to determine next steps regarding the health advisory.

1.2 Vision, Mission and Values

1.3 Roll Call

1.4 Approval of Agenda

#1 Moved by John Ilchuk AND RESOLVED that the April 25, 2019 Agenda be approved as presented.

1.5 Approval of Minutes

1.5.1 March 21, 2019 – Board Meeting

#2 Moved by Harold Ross AND RESOLVED that the Minutes of the March 21, 2019 Board of Directors meeting be approved as presented.

2.0 ONGOING BUSINESS

2.1 Education and Outreach Update

2.1.1 Stream of Dreams 2019-20 School

A letter was sent to St. Paul Elementary school offering the Stream of Dreams program to the school indicating that LICA would fund the project. No response has been received to date.

The Education and Outreach Committee received and accepted an application to the Stream of Dreams programs from Notre Dame Elementary School in Bonnyville. The program will be delivered on May 27-31, 2019. Lisa put a call out to the Board for volunteers to assist with delivery as well as the hanging and varnishing of the fish.

2.1.2 AQHI Lantern

The City of Cold Lake has expressed interest to display one of LICA's AQHI lanterns at the Cold Lake Energy Centre. They indicated that they would like a memorandum of understanding outlining the roles of both the City and LICA. Lisa has drafted the document and is finalizing details with the Officers and the City. We are looking at having the lantern installed no later than June 20th, 2019, on Clean Air day.

We are waiting for a response from the Bonnyville and District Centennial Centre on displaying the second AQHI lantern in their facility.

2.1.3 Earth Day Writing Contest

The deadline for the Earth Day Writing Contest is on May 1, 2019. To date we have received a handful of entries and we are hoping that more come in over the next week. The entries will be judged on May 8th when the Education and Outreach Committee meets.

2.1.4 Upcoming Outreach Activities

The E&O staff calendars are quickly filling up for May and June with classroom presentations, Stream of Dreams, X-Stream Science and Walking with Moose programs. LICA is also participating in the County of Lac La Biche's Environment Week on June 2nd as well as the Bonnyville Oil and Gas Show on June 19-20th.

2.2 Environmental Monitoring Programs Update

2.2.1 Routine Operations & Reporting

No Report

2.2.2 Special Projects

No Report

2.2.3 Planning & Optimization

No Report

2.2.4 Oil Sands Monitoring (OSM) Technical Report Series

Alberta Environment has released a series of technical reports which detail the results of all oils sands monitoring and cumulative effects to date. The reports are available at <http://environmentalmonitoring.alberta.ca/technical-series-water/>.

2.2.5 ALMS

The Alberta Lake Management Society has short listed the list of 10 lakes for the 2019 LakeWatch program in the LICA region. They are in the process of confirming the volunteers for each lake.

We are looking at having the LakeWatch program completed at Minnie Lake again this year, given the recent discovery of microcystins.

2.3 Environmental Management Programs Update

2.3.1 WPAC Update

Erin is working on the final details of the 2019-2020 WPAC operating grant application. We have not received any word from the new government on a timeline for submission.

A phosphorus budget for Moose Lake is proposed for the 2019-2020 WPAC grant and the TWG is meeting next week to review and select which of the two proposals received we will go ahead with, pending successful grant funding.

Delegation presentations have been scheduled in May for the City of Cold Lake council and the County of Lac La Biche council to provide updates on the organization and highlight upcoming projects within each community. Erin will also be reaching out to the MD of Bonnyville and the Town of St. Paul requesting delegations at their upcoming council meetings as well.

Erin and Richard are working on a mini report on the results of the winter dissolved oxygen level testing that was performed at Muriel Lake by the Muriel Lake Basin Management Society this past winter. They expect to have something to present to the Board at the May Board meeting. Overall the results showed very low levels of dissolved oxygen in the lake over the winter.

2.3.2 WRRP Update

Erin has started working out the details of the program for the upcoming year. We are looking at installing the riparian fencing late summer or early fall 2019.

We have ordered dogwood seedlings for the riparian restoration work planned for the north shore of Jessie Lake this summer.

Erin has reached out to Richard Bourgeois for information on pond levelers (beaver deceivers). She is looking at identifying potential sites for the installation of the pond levelers and is looking at a potential partnership with the MD of Bonnyville. She has also reached out to Cows and Fish to see if they would be interested in delivering their Pond Leveler Workshop in the LICA region, which aims at educating residents on the benefits and the process of installation.

2.4 Administration

2.4.1 Executive Director's Report

Arianne presented her Executive Director's report.

2.4.2 Chair's Report

No Report

2.4.3 Financial Reports

2.4.3.1 Accounts Receivable Report to April 18th, 2019

Arianne presented the accounts receivable report to April 17, 2019, to the Board.

2.4.3.2 Finances to Date March 31st, 2019

Arianne presented the Finances to Date to March 31, 2019, to the Board, noting that March 31 is the fiscal year end. It was highlighted that the Industry and Membership funding saw a deficit of \$60,566.87 due to the request of the LICA Industry Steering Committee to draw down the accumulated surplus for the expense of the soil sample collection and the 2018 ALMS sampling. The WPAC grant saw a surplus of \$11,924.38; a carry-over of the surplus funds will be requested with the 2019-2020 grant application. The Air Monitoring budget saw a small surplus of \$13,236.90. Funding through the AEP contract for the air monitoring program is invoiced on an actual expense basis, therefore no actual money surplus is realized. The 2017-2019 WRRP grant was drawn down to \$0.12. The Airshed Engagement and Knowledge Translation grant, which was received at the beginning of March 2019, was drawn down with a surplus of \$7,157.49; a carry-over of surplus funds will be requested with the 2019-2020 grant application.

2.4.4 Governance Committee

No Report

2.4.5 Education and Outreach Committee

No Report

2.4.6 Technical Working Group (TWG)

No Report

3.0 Upcoming Business

3.1 2019 Ecotrust Environmental Gathering Report

Arianne and Erin delivered a report on the Ecotrust Environmental Gathering indicating that overall the conference was great. New contacts were made at the event for potential new programs for the area. Both Arianne and Erin recommended that we continue to attend the conference in future years.

3.2 Alberta Innovates Water Innovation Forum May 22 – 23, 2019

3.2.1 Attendees

Erin informed the Board that she has received an invitation to attend the Alberta Innovates Water Innovation Forum. She explained that she has reached out to see if it was possible to have a Board member also attend but has not received a reply yet. Colin Côté expressed an interest to attend if it was possible, which would be at no cost to LICA.

#3 Moved by Dana Swigart AND RESOLVED that Erin Ritchie attend the Alberta Innovates Water Innovation Forum provided that the cost of the registration fee for the event not exceed \$500.00 and that mileage and accommodation expenses be covered as per LICA policy.

4.0 Affiliate Organizations

4.1 Alberta Water Council

No Report

4.2 Alberta Airsheds Council

Arianne is working with members of the Alberta Airsheds Council, via a communications sub-committee, on the development of an informational animated video on wildfire smoke. The committee is also working on compiling a list of all air quality communications materials available through the AAC and all 10 airsheds and with this list developing a user guide. The user guide will be strategically organized by season, as each season presents different air quality issues. This will be a valuable tool for new staff members.

4.3 Synergy Alberta

4.3.1 Heritage Park Natural Resource Area Restoration and Interpretive Centre

On the April 9th Synergy Alberta conference call, Alida Visbach from the Heritage Park Historical Village gave a presentation outlining a new exhibit at Heritage Park in Calgary which aims at sharing Alberta's energy story; the past, the present, and the future. The project is two phased; phase one will restore the Natural Resources Area of the park and phase two is the creation of a Natural Resources Interpretive Centre. The interpretive centre is considered an "ultra-energy-efficient" building and will incorporate various green technologies. The centre is scheduled to open in the fall of 2020.

5.0 ACTION LIST

5.1 Follow-up on action list

5.1.1 March 21st, 2019 Board of Directors Meeting

The Board reviewed the action list for the March 21, 2019 Board of Directors Meeting.

6.0 UPCOMING MEETING DATES

6.1 Board Meeting- May 16, 2019

The E&O staff would like to deliver a mock Stream of Dreams program to the Board immediately following the May meeting.

The Board rescheduled the June 20 Board meeting to **June 13, 2019**, due to the Bonnyville Oil and Gas Show happening June 19-20. The annual Board picture will be taken the morning of the June 13 meeting at 8:30 am, location TBD.

7.0 ADJOURNMENT:

The meeting adjourned at 11:00 .a.m.

#4 Moved by Catherine Walker AND RESOLVED that the meeting be adjourned.

Approved on: _____
Date

Signature