



LICA
ENVIRONMENTAL STEWARDS

Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

780 812-2182 780 812-2186 www.lica.ca

BOARD OF DIRECTORS

Meeting Minutes

June 14, 2018 – 9:30 a.m. - 12:00 p.m.

LICA Board Room

Present:

Andrea Woods, Chairperson
Annette Hobart, Vice-Chair (Excused at 11:00 a.m.)
Shawn Elger
Cody Jacknife
Monty Moore
Randy Parenteau
Dana Swigart
Lorna Storoschuk
Colin Woods (Excused at 11:30 a.m.)
Colin Cote
John Ilchuk
Richard Bourgeois
Brian Waters

Observers and Guests:

Bob Buckle

Staff and Contractors:

Arianne Crook, LICA Executive Director
Michael Bisaga, Manager, Environmental Monitoring Programs
Tina Martin, LICA Administrative Professional
Colin Hanusz, Environmental Management Programs
Erin Ritchie, Education and Outreach Coordinator
Julie Jodoin, Summer Student

Regrets:

Roxane Bretzlaff
Harold Ross
Dave Coish
Carmelle Kokonas
Duane Lay

1.0 CALL TO ORDER:

Andrea Woods, Chairperson, called the meeting to order at 9:20 a.m.

1.1 Introductions and Sector Updates

1.2 Vision, Mission and Values

1.3 Roll Call

1.4 Approval of Agenda

#1 Moved by Dana Swigart AND RESOLVED that the June 14, 2018 Agenda be approved as presented.

1.5 Approval of Minutes

#2 Moved by Richard Bourgeois AND RESOLVED that the Minutes of the May 10, 2018 Board of Directors meeting be approved as presented.

2.0 ONGOING BUSINESS

2.1 Education and Outreach Update

2.1.1 Education and Outreach Activities & Updates

2.1.1.1 Classroom Presentations

Erin and Julie have completed 57 school programs since May with more presentations forthcoming. Julie has translated several of our presentations into French and has been presenting these to the Francophone schools as they are requested.

2.1.1.2 Lac La Biche Vermicomposting Workshop

We partnered with the County of Lac La Biche to present a vermicomposting workshop in conjunction with Environment Week. There were 25 people in attendance at the workshop. Overall this was a great event and we hope to offer this workshop in Cold Lake and St. Paul in the near future.

We have changed worm suppliers to Worm Fuzzies from Millet, at a considerable cost savings.

2.1.1.3 Writing Contest

We received 56 entries for the 2018 Earth Day Writing Contest. The Education & Outreach Committee have chosen the winners for this contest and Erin has scheduled times with the appropriate schools to complete the prize presentations. Anyone wishing to see the winners or read their stories, can find them on the LICA website under Education.

2.1.2 Upcoming Workshops & Events

2.1.2.1 Gauge and Save

This is an airshed focused, free event being held June 14th from 3:00-6:00 p.m. to help promote Clean Air Day. There will be a draw for a free oil change and giveaways for perfect tire pressures. Participants can have their optimal tire pressures recorded on cards we have made up for this event. The LICA tent and signage will be up to help attract people and anyone wanting to volunteer is welcome. Lakeland Connect has been notified of this event.

2.1.2.1.1 Location

The Gauge & Save event is taking place in the Centennial Center parking lot on the south-west corner under the electronic billboard.

2.1.2.2 Jessie Lake Clean-up

Colin, through collaboration with the Town of Bonnyville, has been able to coordinate a Jessie Lake Clean-up. This event will take place on July 4th from 9-11 a.m. at the Jessie Lake Splash Park. The Board suggested we extend the hours of this event to 12:00 p.m. and include a lunch afterwards. We will contact B&R Eckels Transport in regards to securing their mobile BBQ unit for the post clean-up lunch. We are looking for volunteers for this event and each volunteer will receive a LICA swag item of their choice.

This clean-up is preparation for riparian work LICA will be doing this summer. The clean-up with Notre Dame High School will still be completed in the fall.

2.1.2.3 Aquatic Invasive Species Workshop

On July 11th, at the Shaw house, we will be hosting an aquatic invasive species workshop. The time is to be determined but it will likely take place over the morning and into the afternoon. Lunch will be provided on site. Tanya Rushcall from the Government of Alberta, Hannah MacKenzie from boat patrol, and her dog, Seuss, will be completing a demonstration. LARA will be doing a presentation on invasive plants and we are hoping to get one or two additional speakers to present on whirling disease and invasive species management.

2.1.2.4 Summer Events

We will have booths at the Moose Lake Walleye Classic, the Cold Lake Canada Day celebration and other events throughout the summer. Once again, we will be participating in the Mad About Science Program with the County of Lac La Biche. Erin has been in contact with the local libraries and some summer camps to do presentations as well. Erin is hoping to finalize more events over the summer such as Love Your Lake Day, a beaver workshop with Cows & Fish and the Town of St. Paul, and a partnered workshop with the Athabasca Watershed Council.

2.1.2.5 Stream of Dreams

The dates for this program have been rescheduled to October 15-19th which works better for Duclos School as well. The first delivery of this program will be done by the Stream of Dreams team. Up to four people will be simultaneously trained.

2.2 Environmental Monitoring Programs Update

2.2.1 Routine Operations & Reporting

Mike is working with Imperial Oil on a site improvement plan at the Maskwa station.

The Town of Bonnyville has agreed to the deployment of the PAMS unit west of Gurneyville Road on the south side of Jessie Lake. Mike is working with ATCO to get the site serviced with electricity.

2.2.1.1 Alberta Environment Contract Extension

We have received a contract extension to June 30th, 2018. AEP is currently working on a 3 year contract dated July 1, 2018 to March 31st, 2021. Annual operating budgets will need to be submitted annually.

2.2.2 Special Projects

LICA hosted a week long training session for the newly purchased data logger software. Participants included Maxxam staff, Mike and Lily.

The live data feed from the Maskwa station is now on line.

All of the Beaver River Valley Project monitoring equipment has been received.

2.2.3 Planning & Optimization

No new developments.

2.2.4 ALMS

The ALMS sampling season has begun. Councilor Colin Cote works closely with the Athabasca Watershed Council and shared their desire to become more involved with LICA going forward. Lac La Biche County currently monitors the lakes in their region and would like to include their data with our ALMS data for a more holistic view of the region.

2.2.4.1 ALMS Annual Workshop

The ALMS annual workshop is set for September 28-29th at Buffalo Lake near Stettler. This workshop is great for volunteers of the program, Board or committee members. Further details on program content and registration will be forwarded as received.

2.3 Environmental Management Programs Update

2.3.1 WPAC Operations Update

The final WPAC report, due June 30th, is almost complete. Notices of grant funding have begun to be released and, as such, we expect to hear about the status of our funding request shortly.

There is a WPAC Summit in Peace River on June 19-22nd which Erin, Colin, Andrea, and Arianne are attending. Colin will be doing a presentation at this event on LICAs achievements over the last 2 years.

2.3.1.1 WPAC Interim Funding Request

Colin and Arianne informed the Board that there are no remaining WPAC funds in the account and requested that interim funding be provided from the contingency funds.

#3 Moved by Colin Woods AND RESOLVED that approval be given to provide interim funding for WPAC operations and that all financing advanced be a first charge against the 2018-19 grant funding that the WPAC receives from AEP.

2.3.2 WRRP Update

AEP has released a fact sheet of the approved grants for this round of funding. Of the 11 WPACs that applied for funding, only one was successful in obtaining funding. Through talks with AEP we have determined what adjustments need to be made so that our grant application in October has an increased chance for success. We will be looking to obtain renewed Letters of Support and sites focused on resolving flooding issues along creeks, rivers, and lakes in the region.

2.3.3 Jessie Lake Restoration Project Update

At the June 6th meeting of the Technical Working Group, the various solutions to the Jessie Lake odor issue were discussed. The TWG recommends to the Board that LICA proceed with aeration of Jessie Lake as a first step to remediation. In conjunction with the ALMS sampling and the PAMS redeployment this year, we should have a solid base-line to track any changes aeration produces in air and water quality by the lake in the future. Funding for capital purchases is being sought collaboratively at the municipal level. Further discussion on the quantity and location of the aerators will be discussed with the TWG in the fall, with the intent to install in the spring of 2019. Further measures will be determined as the program proceeds.

#4 Moved by Dana Swigart AND RESOLVED that we proceed with the project planning for aeration funding.

2.4 Administration

2.4.1 Executive Director's Report

Arianne presented her report. We are waiting on receipt of a GST rebate that will recover over \$31,000.00.

2.4.2 Chair's Report

No report.

2.4.3 Summer Office Hours

Andrea, on behalf of the Officers, recommended to the Board that that the office close on Mondays during the summer months.

#5 Moved by Dana Swigart AND RESOLVED that the office will be closed both Monday and Friday for July and August.

2.4.4 May 10th Meeting Checklist Results

The Board reviewed a graph of the meeting checklist results.

2.4.5 Treasurer's Report

2.4.5.1 Accounts Receivable Report to May 31st, 2018

The outstanding Devon invoice was due to a change in their invoicing system. Payment from Husky is expected shortly.

2.4.5.2 Finances to Date to May 31st, 2018

The Board reviewed the Consolidated Finances report to May 31st, 2018. Arianne indicated that the first quarter invoices will be going out to our industry partners in July.

2.4.6 Governance Committee

No report.

2.4.7 Education & Outreach Committee

2.4.7.1 Education & Outreach Committee Minutes of May 17, 2018

The Board reviewed the Education and Outreach Committee minutes of May 17, 2018. Discussion of item 2.6.1.1 Stream of Dreams Trainees – Program Delivery. The Board agreed that due to the timing of the training and the Annual General Meeting, and to ensure continuity of the program in the future, that training for the program be reserved for LICA staff and contractors.

#6 Moved by Shawn Elgert AND RESOLVED that LICA staff and contractors receive training for the Stream of Dreams Program.

2.4.8 Technical Working Group (TWG)

2.4.8.1 TWG Minutes of June 6, 2018

The minutes of the June 6th meeting of the Technical Working Group were reviewed.

2.4.8.2 Board Appointment to Replace Carmelle

Arianne informed the Board that Carmelle Kokonas has accepted a position in Edmonton and will be moving by the end of June. Carmelle held the position of Chair on the TWG as the Board representative and a replacement representative must be appointed.

#7 Moved by Lorna Storoschuk AND RESOLVED that Carmelle Kokonas be replaced by Monty Moore as the Chair of the TWG.

3.0 Upcoming Business

3.1 Annual General Meeting (AGM)

3.1.1 AGM Planning

3.1.1.1 Date/Time/Location

#8 Moved by John Ilchuk AND RESOLVED that the AGM be held at 6:00 p.m. on October 11th, 2018 at the Bonnyville Centennial Center. Be it further RESOLVED that the Organizational Meeting be held October 25th, 2018.

3.1.1.2 Guest Speaker

Possible guest speakers were discussed. Climate change, bats, bees, invasive species, and species at risk were some of the topics suggested. The guest speaker will be determined based on availability.

3.1.1.3 Meal

The Board reviewed the AGM cost comparison from last year's AGM. The Board decided to provide finger foods for a more interactive social environment.

3.2 Business of the Year Awards

3.2.1 LICA Nomination

No report.

4.0 Affiliate Organizations

4.1 AEP Meeting with Airsheds

The LICA Chair, Secretary-Treasurer, Airshed contractors and Arianne met with AEP's Robert Stokes and his staff to discuss ongoing operations of Airshed activities. The meeting was very positive and ended with a promise from AEP to keep these dialogues going as we move forward with our Air Monitoring activities.

4.2 Alberta Water Council

4.2.1 The Water Channel Website

A link to the Water Channel Website was provided to the Board:

<https://talkaep.alberta.ca/the-weather-channel>.

4.3 AER Water Use Report

A link to the AER 2016 Water Use Report was provided to the Board:

<https://www2.aer.ca/t/Production/views/AlbertaWaterUseReport/WaterAllocationSummary?%3Aembed=top&%3showShareOptions=true&%3Adisplay count=no>

5.0 ACTION LIST

5.1 Follow-up on action list

5.1.1 May 10, 2018 Board of Directors Meeting

The Board reviewed the action list for the May 10, 2018 Board of Directors Meeting and all items that were due have been completed.

6.0 INCAMERA SESSION

#9 Moved by Monty Moore that the Board go in camera at 11:40 a.m.

#1 Moved by Randy Parenteau that the in camera session conclude at 11:55 a.m.

The Board agreed without motion that Arianne Crook's employment agreement be accepted as presented by the Officers.

7.0 UPCOMING MEETING DATES

7.1.1 Board Meeting- September 13, 2018

8.0 ADJOURNMENT:

The meeting adjourned at 11:55 a.m.

