



Lakeland Industry and Community Association

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BOARD OF DIRECTORS

Meeting Minutes
Thursday, November 21, 2019
9:00 a.m. - 12:00 p.m.
LICA Board Room

Present:

Andrea Woods
Richard Bourgeois
Annette Hobart
John Ilchuk
Duane Zaraska
Cody Jacknife
Tanya Hintz (arrived at 9:50 a.m.)
Heather Harms
Shawn Elgert (via teleconference)
Francis Nkemamin (arrived at 11:20 a.m.)
Abdi Siad-Omar
Lorna Storoschuk
Craig Copeland
Lorin Tkachuk
Colin Woods
Dana Swigart

Observers and Guests:

Staff and Contractors:

Erin Ritchie, Manager of Environmental Programs
Lisa Gander, Education and Outreach Coordinator
Michael Bisaga, Monitoring Programs Manager
Tina Martin, LICA Administrative Professional

Regrets:

Amanda Avery-Bibo
Wayne Bamber

1.0 CALL TO ORDER:

Andrea Woods, the Chairperson, called the meeting to order at 9:00 a.m.

1.1 Introductions and Sector Updates

1.2 Vision, Mission and Values

1.3 Roll Call

1.4 Approval of Agenda

#1 Moved by Lorna Storoschuk AND CARRIED that the November 21, 2019 Agenda be approved as presented.

1.5 Approval of Minutes

1.5.1 October 17, 2019 – Organizational Meeting

#2 Moved by Richard Bourgeois AND CARRIED that the Minutes of the October 17, 2019 Organizational meeting be approved as presented.

1.5.2 October 17, 2019 – Board Meeting

#3 Moved by Richard Bourgeois AND CARRIED that the Minutes of the October 17, 2019 Board of Directors meeting be approved as presented.

2.0 ONGOING BUSINESS

2.1 Education and Outreach Coordinator Report

The Education & Outreach Coordinator's report was presented. The Board requested that a press release be issued regarding the Keep Our Lake Blue campaign.

2.2 Manager of Environmental Monitoring Programs Report

The Manager of Environmental Monitoring Programs delivered his report. Further to the update provided, historical data from AEP is not currently accessible due to the website being down. This may delay the submission of our monthly reports to AEP for this month.

There is also an OSM meeting planned in Calgary for mid-December.

2.3 Manager of Environmental Management Programs Report

The Manager of Environmental Management Programs delivered her report. Additionally, LICA was notified during the WPAC conference call on November 15, 2019 that the WPAC Operational and WRRP grant contracts should be received in December. Delays have been due to the implementation of multi-year contracts.

2.4 Administration

2.4.1 Executive Director's Report

The Board of Directors reviewed the Executive Director's report.

2.4.2 Financial Reports

2.4.2.1 Accounts Receivable Report to November 12th, 2019

The accounts receivable report to November 12th, 2019 was presented to the Board.

2.4.2.2 Finances to Date October 31st, 2019

The Finances to Date to September 30th, 2019 were presented to the Board.

2.4.2.3 WPAC Interim Funding

The 2019-2020 WPAC advance funding has been depleted. Therefore, the manager of Environmental Management Programs is requesting interim funding from LICA's contingency fund to cover operational costs until the receipt of the remaining 2019-2020 WPAC Operating funds. AEP notified the Board to expect at least a 20% reduction in funding compared to previous years.

#4 Moved by Annette Hobart AND CARRIED that, pending LISC support, approval be given to provide interim funding for WPAC operations and that all financing advanced be a first charge against the 2019-20 grant funding that the WPAC receives from AEP.

2.4.3 Governance Committee

No report.

2.4.4 Education and Outreach Committee

No report.

2.4.5 Technical Working Group (TWG)

No report.

2.4.6 Integrated Watershed Management Plan Committee (IWMPC)

2.6.6.1 Committee Member Sector Nominations

The Board felt that the IWMPC Terms of Reference needed to be reviewed for clarity on Core Membership approval.

Additionally the local Métis Nations, Region 1 and Region 2, would like to be included in the IWMPC.

#5 Moved by Annette Hobart AND CARRIED that the attached changes to the Integrated Watershed Management Plan Committee Terms of Reference be accepted.

#6 Moved by Colin Woods AND CARRIED that LICA request representation from Region 1 and Region 2 of the Métis Nation to participate in the Integrated Watershed Management Plan Committee.

3.0 OTHER BUSINESS

3.1 Delegation - Presentation from TC Energy at 10:30 a.m.

TC Energy Corporation (TC Energy) delivered a presentation to the Board on the new natural gas pipeline route planned for the upcoming year. The Board was notified that there would be a follow-up business engagement meeting planned by TC Energy for the Spring of 2020.

4.0 AFFILIATE ORGANIZATIONS

4.1 Alberta Water Council

The Manager of Environmental Management Programs notified us that the Alberta Water Council is working towards completion of the Protecting Sources of Drinking Water in Alberta document.

4.2 Alberta Airsheds Council

No report.

4.3 Synergy Alberta

4.3.1 2019 Annual Conference – November 4-5

The Board Chair presented the Executive Director's report for the Synergy Alberta conference they attended this year.

4.4 Government of Alberta

The Government of Alberta has been working towards a multi-year funding plan for WPACs, like the one the airshed has received, in an attempt to save costs and avoid funding delays going forward.

5.0 ACTION LIST

5.1 Follow-up on action list

5.1.1 October 17th, 2019 Board of Directors Meeting

The Board reviewed the action list from the October 17, 2019 Board of Directors Meeting.

6.0 UPCOMING MEETING DATES

6.1 Board Meeting – December 12, 2019

The next Board meeting will be held on December 12th, 2019 at 9:00 am.

7.0 ADJOURNMENT:

The meeting adjourned at 11:40 p.m.

#6 Moved by Colin Woods AND CARRIED that the meeting is adjourned.

Approved on: _____
Date

Signature