

## 4.1 PROJECT PROPOSAL GUIDELINES

### INTENT:

To formulate LICA funded projects aligned with its Vision, Mission and Values, current government policy and regional needs.

### 4.1.1 DIRECTIVES:

**4.1.1.1** Proposed projects are considered utilizing the following criteria:

- Does the proposed project align with Vision, Mission, and Values?
- Does it address a regional need or government policy?
- Does the project address a gap in current information?
- Does the project benefit the LICA region?
- What resources are required?
- Is it feasible in terms of those resources (budget, time, and skills)?

### 4.1.2 IMPLEMENTATION:

**4.1.2.1** Proposed LICA funded projects will address a regional need independent of/ or supplemental to government mandated projects.

**4.1.2.2** Proposed LICA funded projects ideas will be assessed throughout the current operating year based on outlined criteria.

**4.1.2.3** Proposed LICA funded projects will be presented to the Board of Directors for approval.

**4.1.2.4** Proposed LICA funded projects will be presented to the funding partners for approval, when required.

**4.1.2.5** The Board will file grant applications or seek alternate funding sources to execute proposed LICA funded projects, when required.

**4.1.2.6** Proposed LICA funded projects will not proceed until funding is secured, unless a risk assessment by the Board of Directors permits

Review Dates: April 3, 2014; June 28, 2017, June 17, 2020

Approval Dates: April 3, 2014; September 7, 2017; September 24, 2020

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