



Lakeland Industry and Community Association

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Integrated Watershed Management Plan Committee Meeting Minutes

Wednesday, July 8, 2020 – 1:00 p.m. – 4:00 p.m.
LICA Boardroom/Teleconference

Present:	Richard Bourgeois (via teleconference) Clem Parenteau Dylan Landstrom (via teleconference, left at 3:15 p.m.) Andrea Woods (via teleconference) Maureen Delorme-Ouellette Roxane Bretzlaff (via teleconference) Monty Moore (via teleconference) Annette Hobart (via teleconference, left 2:40 p.m.) Abdi Siad-Omar (via teleconference) Kelti Cabay Randi Dupras (via teleconference) Kellie Nichiporik (via teleconference) Richard Pearce (via teleconference)
Observers and Guests:	Fin McDermid Rosey Radmanovich (via teleconference)
Staff and Contractors:	Kristina Martel, LICA Executive Director Tricia Fleming, Environmental Coordinator Mason Unrau, Education & Outreach Coordinator Michael Bisaga, Environmental Monitoring Programs Manager (via teleconference) Tina Martin, LICA Administrative Professional
Regrets:	Robert Machatis Mitch Sylvestre Bob Buckle Katherine Currie Al Bertschi

1.0 CALL TO ORDER

Richard Bourgeois, Committee Chairperson, called the meeting to order at 1:16 p.m.

1.1 Territorial Acknowledgement

1.2 Introductions

1.3 Vision, Mission and Values

1.4 Roll Call

1.5 Approval of Agenda

#1 Moved by Annette Hobart AND CARRIED that the July 8, 2020 Agenda be approved as presented.

1.6 Approval of Minutes

1.6.1 December 16, 2019

#2 Moved by Monty Moore AND CARRIED that the December 16, 2019 Minutes be approved as presented.

2.0. ONGOING BUSINESS

2.1 Additions to IWMP Committee

The Environmental Coordinator highlighted a gap in the IWMP Committee representation/positions at meetings - youth and military. Youth are considered ages 15-24 years old. The Environmental Coordinator will make a recommendation to the Board to add these two positions to the committee at the September Board meeting.

2.2 IWMP Contractor: report generation and engagement training

2.1.1 Recommendation: Hire Palliser Environmental Services

The Environmental Coordinator presented her recommendation to the IWMP Committee members.

#3 Moved by Kellie Nichiporik AND CARRIED that Palliser Environmental be retained for training staff on facilitating public engagement sessions and completion of the IWMP document.

2.3 Developing a community engagement strategy

2.3.1 Community engagement strategy brainstorming

The Environmental Coordinator opened the floor for discussion on the upcoming community engagement sessions. Results of the brainstorming are attached for reference.

2.4 Defining watershed health

2.4.1 Recommendation: Healthy Watershed definition

The Environmental Coordinator presented her recommendation to the IWMP Committee members.

#3 Moved by Roxane Bretzlaff AND CARRIED that the definition of watershed health be: A healthy watershed supports interdependent human, animal, and ecosystem (aquatic and terrestrial) health:

- **Human health involves individual and community physical, mental, and social well-being, including the ability to express one's culture.**
- **Domestic and production animal health involves physical and psychological well-being that supports productivity, reproduction, and expressions of innate characteristics.**
- **Wildlife health involves resiliency under changing environmental conditions and the ability to sustain their ecological, social, and cultural roles.**
- **Ecosystem health involves, the ability to maintain and improve organizational structure and function, resilience under stress, and to continuously provide quality ecosystem services.**

2.5 How to maximize IWMP impact

2.5.1 Maximizing impact brainstorming

The overall thought coming out of the brainstorming session was that getting participant signatures on the IWMP document would not maximize its impact. It was suggested that Board-level commitment and endorsement would be preferable over stakeholder-level commitment. To get some legal commitment in effectively implementing the IWMP, it was strongly suggested that we create a link between our document and the Lower Athabasca Regional Plan (LARP) and the sub-regional surface water quality management plans.

3.0 ACTION LIST

3.1 Follow-up on Action List

3.1.1 December 16, 2019 Meeting

The IWMP Committee reviewed the action list for the December 16, 2019, IWMP Meeting noting that 3.3.1 was completed and the forums have been put on hold due to Covid-19 restrictions.

4.0 UPCOMING MEETING DATES

4.1 Board Meeting – September 24, 2020

4.2 Next Meeting – TBD

5.0 ADJOURNMENT

Meeting adjourned at 3:37 p.m.

#4 Moved by Maureen Delorme-Ouellette AND CARRIED that the meeting be adjourned.

Approved on: _____
Date

Signature

Community Engagement Strategy

Please come to the meeting prepared to discuss and generate ideas on the following questions, especially in relation to your respective stakeholder group. I encourage you to dream big and get creative. Please consider ideas for our current level of COVID restrictions and for reversion to stricter restrictions (if this becomes necessary).

*Please note, we are **not** discussing specifics related to survey and engagement session questions and design during this meeting.*

1) What is the goal of the engagement sessions?

Session 1)

- Educate: about the watershed and IWMPs
- Inform: about what we plan on doing with input
- Gather information about:
 - What participants know about the watershed
 - How they view and interact with the watershed
 - Perceived issues in the watershed

Session 2)

- Provide participants with our findings
 - compiled list of issues
- Outline our plan on how to address the issues
- Receive input on strategies to address issues.

Session 3)

- Provide participants with the final report and discuss the implementation plan.

2) What is the goal of the survey?

- Identify perceived issues in the watershed

3) What groups are we trying to target for participation?

- General public
- Indigenous communities
- Municipal governments
- Regional branch(es) of Alberta Environment and Parks
- Individual industries
 - Oil and gas companies
 - Sand and gravel companies
 - Farmers (agriculture)
- Youth
 - Age 15-24 years? (This is the United Nations' definition)
- Special interest groups
 - Watershed groups
 - Ducks Unlimited (regional)
 - Alberta Trapping Association
 - Beaver Fish and Game
 - Beaver River Naturalists
- Military

4) What are strategies and considerations for each group?

- It was suggested that the best course of action would be to host engagement sessions by sector (i.e., government, industry, public, agriculture, Indigenous communities, etc.) This way, there would be more chance for in depth discussion, information, and idea sharing among participants as they would build off of each other's thoughts/points of view rather than argue/debate between the different sectors present. However, anyone is welcome to attend the larger public engagement forums
- Public engagement forums – host in open house format for larger centers
- Invite experts from Government of Alberta to help field questions and concerns

5) What do we consider adequate engagement? Set objectives, receive feedback, re-evaluate

- Can measure our success of adequate engagement based on whether we've achieved our to-be-defined objectives, such as input received from all sectors, balanced representation from all demographics, etc.
- Determine a time frame.

6) How do we plan on communicating findings from engagement sessions?

- Should we have a sign-up sheet (physical and virtual) where people can sign up if they want to receive information on our findings and regular updates on the progress of the IWMP? Yes.
- Post on Facebook pages, websites, etc. Mass email list. LICA newsletters.

How do we get them involved?

Stakeholder	Engagement plan			How to get them involved
	In person	Online	Survey	
General (May apply to all)	<ul style="list-style-type: none"> • Ensure sessions answer: • Why is their input important? • How will this information be used? 		<ul style="list-style-type: none"> • Surveys will be promoted/ provided at each in person session • Flyer in paper or mailboxes • Create an interactive survey: for example using a Geospatial map where people can drag dots on a map to indicate areas of concern (red) and areas not of concern (green). This is a tool that could accurately show if issues are quite diverse, site specific, and cross-cultural. This method can also be easily understood across different languages. 	<p>Advertising</p> <ul style="list-style-type: none"> • Radio • Ad should be straightforward • Lakeland Connect • Facebook • Websites • Email lists • Newspaper • Grocery stores <p>Prizes</p> <ul style="list-style-type: none"> • Completed survey, enter to win a prize – this may dilute the purpose and attract participants who have little valuable input to share? • Door prizes for engagement sessions <p>Food?</p> <p>Definitely in Indigenous Communities</p> <ul style="list-style-type: none"> • May not be necessary or appropriate for other sessions

General public	<ul style="list-style-type: none"> • Hold sessions during the day and evening 		<ul style="list-style-type: none"> • Send survey home with children involved in our classroom outreach to fill out with their parents 	Websites/ Facebook pages <ul style="list-style-type: none"> • Schools • Library • Businesses? • Religious organizations?
Indigenous community members	<ul style="list-style-type: none"> • Hold a community session in every community • Not during October/November • Before conducting engagement, make appropriate inquiries about whether the community has a water protection or related plan that we may be able to access in order to help align the IWMP with community plans • Community leadership would be expected to attend the meeting (an individual meeting for decision-makers is not necessary) • Can attempt to organize a joint meeting with all 4 Metis Settlements 			Websites/ Facebook pages <ul style="list-style-type: none"> • Communication departments • Websites • Facebook pages

Municipal governments	<ul style="list-style-type: none"> ● Hold a single session with all municipalities? <ul style="list-style-type: none"> ○ Town of Bonnyville indicated that they would want their own session for their council ● Would expect council and employees with pertinent positions to attend the meeting ● When making the invitation, make sure it encourages anyone with a relevant position is encouraged to attend (i.e. not just for council) ● Sand and gravel companies should be encouraged to attend as well 			Websites/ Facebook pages <ul style="list-style-type: none"> ● websites
Regional branch(es) of Alberta Environment and Parks	<ul style="list-style-type: none"> ● Abdi will provide a list of contacts within AEP (biodiversity, water quality, etc.) 			Websites/ Facebook pages

Oil and Gas	<ul style="list-style-type: none"> • LISC 			Email list?
Farmers Agriculture	<ul style="list-style-type: none"> • Work with LARA to host a session • What time of year works best? <p>Late fall, dependent on weather,</p>			Websites/ Facebook pages? If so, which ones? LARA AB Beef Producers AB Barley, etc.
Youth (15-24)	<ul style="list-style-type: none"> • Work with administration at individual senior schools in all communities to plan events <ul style="list-style-type: none"> ○ Joint science class? ○ Assembly? Virtual/Online • Do they receive some kind of credit for participation? • Host a session at portage college (at each campus) Virtual 			Websites/ Facebook pages <ul style="list-style-type: none"> • Schools • Portage College • Lakeland College??? • Work with appropriate teachers/administration to advertise ahead of sessions

Special interest groups	<ul style="list-style-type: none"> We would expect them to attend the general public event 			Websites/ Facebook pages <ul style="list-style-type: none"> Watershed groups Cold Lake sailing association Cold Lake Marina Ducks unlimited (regional) Alberta Trapping Association Beaver Fish and Game Beaver River Naturalists Alberta Conservation Association
Military	<ul style="list-style-type: none"> Would expect them to attend the general public event Maybe consider hosting an event at the MFRC. 			Websites/ Facebook pages <ul style="list-style-type: none"> MFRC SPLASH page: Member bulletin