



Lakeland Industry and Community Association

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BOARD OF DIRECTORS

Organizational Meeting Minutes

October 22, 2020 – 9:00 a.m.

LICA Board Room/Zoom

Present:	Jason Quinney Richard Bourgeois Sheena Oman Amanda Avery-Bibo Wayne Bamber Lorna Storoschuk Duane Zaraska Anthony Traverse (via Zoom, left at 10:00 a.m.) Shawn Elgert (via Zoom) John Ilchuk Cody Jacknife Lorin Tkachuk (via Zoom) Heather Harms (via Zoom) Craig Copeland (via Zoom) Francis Nkemamin (via Zoom) Annette Hobart (via Zoom)
Observers and Guests:	Colin Woods (via Zoom)
Staff and Contractors:	Kristina Martel, LICA Executive Director (via Zoom) Michael Bisaga, Manager, Environmental Monitoring Programs (via Zoom) Tina Martin, LICA Administrative Professional Tricia Fleming, Environmental Coordinator (via Zoom) Eveline Hartog, LICA Administrative Professional
Regrets:	Dana Swigart Abdi Siad-Omar

1.0 CALL TO ORDER:

Kristina Martel, Executive Director, called the meeting to order at 9:04 a.m.

1.1 Introductions

1.2 Vision, Mission and Values

1.3 Approval of Agenda

#1 Moved by Lorna Storoschuk AND CARRIED that the October 22, 2020 Agenda be approved as presented.

2.0 POLICY REVIEW AND ELECTIONS

2.1 Policy 1.3 Responsibilities of the Board of Directors

The Board of Directors reviewed Policy 1.3 *Responsibilities of the Board of Directors*.

2.2 Policy 1.7 Board Member Job Descriptions

The Board of Directors reviewed Policy 1.7 *Board Member Job Descriptions*.

2.3 ELECTIONS

The Board of Directors for 2020-21 now consists of the following:

Community Directors: Jason Quinney
Sheena Oman

Non-Government
Organization (NGO): Richard Bourgeois

Agriculture Director: John Ilchuk

Forestry/Trapping: Amanda Avery-Bibo

Aboriginal/Métis/
First Nations: Duane Zaraska
Cody Jacknife

Industry: Anthony Traverse
Wayne Bamber
Heather Harms

Government: Shawn Elgert, Alberta Agriculture & Forestry
Francis Nkemamin, Alberta Health Services
Annette Hobart, Alberta Energy Regulator (AER)
Abdi Siad-Omar, Alberta Environment & Parks (AEP)
_____, Alberta Environment & Parks (AEP)
Dana Swigart, MD of Bonnyville
Lorna Storoschuk, Town of Bonnyville
Craig Copeland, City of Cold Lake
Lorin Tkachuk, County of Lac La Biche

The Board terms are 2 years in length.

2.3.1 Chairperson

Kristina Martel, Executive Director, opened the floor for nominations for the position of Board Chairperson for a one (1) year term.

Wayne Bamber nominated Amanda Avery-Bibo, Seconded by Richard Bourgeois.

#2 Moved by John Ilchuk, seconded by Jason Quinney AND CARRIED that nominations cease.

Kristina declared Amanda Avery-Bibo to be acclaimed as Board Chairperson for a one (1) year term.

2.3.2 Vice-Chairperson

Kristina Martel, Executive Director, opened the floor for nominations for the position of Board Vice-Chairperson for a one (1) year term.

Heather Harms nominated John Ilchuk and he declined the seat.

Heather Harms nominated Richard Bourgeois and he declined the seat.

Duane Zaraska nominated Sheena Oman, Seconded by Lorna Storoschuk.

#3 Moved by John Ilchuk, seconded by Richard Bourgeois AND CARRIED that nominations cease.

Kristina declared Sheena Oman to be acclaimed as Board Vice-Chairperson for a one (1) year term.

2.3.3 Secretary- Treasurer

Kristina Martel, Executive Director, opened the floor for nominations for the position of Secretary-Treasurer for a one (1) year term.

Amanda Avery-Bibo nominated Heather Harms and she declined the seat.

Amanda Avery-Bibo nominated Wayne Bamber, Seconded by Cody Jackknife.

#4 Moved by John Ilchuk, seconded by Jason Quinney AND CARRIED that nominations cease.

Kristina declared Wayne Bamber to be acclaimed as Board Secretary-Treasurer for a one (1) year term.

2.4 Code of Ethics (Conduct)

The Board of Directors reviewed the Code of Ethics (Conduct), and each Director was requested to sign the document for retention by LICA.

2.5 Policy 1.14 Confidentiality

The Board of Directors reviewed Policy 1.14 *Confidentiality*, and each Director was requested to sign a copy for retention by LICA.

2.6 Board and Committee Sign-on

The Board of Directors were requested to complete the Board and Committee Sign-on sheet for retention by the Executive Director.

3.0 APPOINTMENTS TO COMMITTEES

3.1 Appointments to Committees

Policy 1.9 *Committees* was reviewed with the Board of Directors, indicating that one Director from the Board must be appointed to each committee and designated to be the Chairperson for that committee.

The Board of Directors reviewed the Expressions of Interest from LICA members, dated October 15, 2020, the Committee Lists from the previous year, and the recommendations from the Executive Director, prior to making appointments to the Governance, Education and Outreach, Technical Working Group, and Integrated Watershed Management Plan Committees.

Policy 1.19 *Review of Absences of Director* was reviewed with the Board of Directors.

3.2 Governance Committee (Bylaws and Policies)

#5 Moved by Amanda Avery-Bibo AND CARRIED that the following be appointed to the Governance Committee for a one (1) year term and that one Alberta Energy Regulator representative, two Industry representatives, one Alberta Environment and Parks representative and one Indigenous representative also be appointed to the Committee:

1. Sheena Oman, Chair
2. John Ilchuk
3. Richard Bourgeois

3.3 Education and Outreach Committee (E&O)

#6 Moved by Richard Bourgeois AND CARRIED that the following be appointed to the Education and Outreach Committee for a one (1) year term and that two Industry representatives and two Indigenous representatives also be appointed to the Committee:

1. Duane Zaraska, Chair
2. Les Parsons
3. Sheena Oman
4. Desiree Parenteau

3.4 Technical Working Group (TWG)

#7 Moved by Richard Bourgeois AND CARRIED that the following be appointed to the Technical Working Group for a one (1) year term and that two Industry representatives, one Alberta Energy Regulator representative, two Indigenous representative, one Alberta Environment and Parks representative and one Alberta Agriculture and Forestry representative also be appointed to the Committee:

1. Jason Quinney, Chair
2. Brian Deheer
3. Alyssa Gladish

3.5 Integrated Watershed Management Plan Committee (IWMPC)

#8 Moved by Sheena Oman AND CARRIED that the following be appointed to the Integrated Watershed Management Plan Committee for a one (1) year term and that two Industry representatives, one Alberta Energy Regulator representative, Indigenous representatives from each local community, one Alberta Environment and Parks representative, one Agriculture representative, one Academic representative, local Environmental organizations representatives, Municipal Government representatives, one Military representative, and one Youth representative also be appointed to the Committee:

1. Jason Quinney, Chair
2. Delano Tolley
3. Richard Pearce

4.0 OTHER ITEMS

4.1 LICA 2020-21 Meeting Calendar

The Board of Directors agreed that Board meetings would be held every third Thursday of the month, beginning Thursday, November 19, 2020 excluding the months of July and August, when no meetings are held.

#9 Moved by John Ilchuk AND CARRIED that the LICA 2020-21 Meeting Calendar be approved as presented.

4.2 Policy 2.3 LICA Signing Authority

The Board members were advised that, pursuant to Policy 2.3 *LICA Signing Authority*, signing authority will reside with the Officers: Amanda Avery-Bibo, Sheena Oman, and Wayne Bamber.

#10 Moved by Duane Zaraska AND CARRIED that Amanda Avery-Bibo retain her Signing Authority, that Sheena Oman and Wayne Bamber be added to LICA Signing Authority effective immediately, and that Andrea Woods and Tanya Hintz be removed from LICA Signing Authority effective November 1, 2020.

5.0 ADJOURNMENT:

The meeting adjourned at 10:39 a.m.

#11 Moved by John Ilchuk AND CARRIED that the meeting be adjourned.

Approved on: _____
Date

Signature