



Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

780 812-2182 780 812-2186 www.lica.ca

ANNUAL GENERAL MEETING

Minutes

Thursday, October 8, 2020

LICA Boardroom/Zoom

1. CALL TO ORDER:

LICA Board Chairperson, Andrea Woods, called the meeting to order at 12:15 p.m.

2. APPROVAL OF AGENDA:

The Membership was informed that Richard Bourgeois, LICA Community Director, resigned from his position on the LICA Board effective midnight on October 7th, 2020. Richard's intention is to run for the Non-Government Organization (NGO) Director seat being elected today. As a representative of the Muriel Lake Basin Management Society, Richard believes he is better suited for the NGO position. With his resignation, there will now be an NGO Director seat and a Community Director seat each for a 2-year term, and a Community Director seat for a one-year term. Given that the Community Director seat was posted 28 days in advance of the AGM, as per LICA Bylaw 10.1, the Executive Director recommends the agenda be amended to add the additional Community Director seat for a one-year term.

#1 Moved by Duane Zaraska, seconded by Richard Pearce, AND CARRIED that the October 8, 2020, Agenda be approved as amended:

- **The addition of the Community Director seat for a one-year term.**

3. APPROVAL OF MINUTES: [Annual General Meeting of October 9, 2019.](#)

#2 Moved by Tanya Hintz, seconded by Richard Pearce, AND CARRIED that the Minutes of the Annual General Meeting of October 9, 2019, be approved, as presented.

4. REVIEW OF LICA BYLAWS:

Andrea Woods reviewed LICA's current Bylaws noting no changes to the Bylaws are required at this time.

#3 Moved by Richard Pearce, seconded by Colin Woods, AND CARRIED that the LICA Bylaws be accepted as presented.

5. **AUDITOR'S/TREASURER'S REPORT:**

Tanya Hintz, LICA Secretary-Treasurer, presented the 2019-2020 financial report for the year ended March 31, 2020, from the Accountant, Ross & Sylvestre LLP Chartered Professional Accountants.

#4 Moved by John Ilchuk, seconded by Richard Pearce, AND CARRIED that the Accountant's Report for the year ended March 31, 2020, be accepted.

6. **CHAIRPERSON'S REPORT:**

Andrea Woods provided her Chairperson's Report, highlighting the last 20 years of LICA - Environmental Stewardship and future aspirations for the organization.

#5 Moved by Lorna Storoschuk, seconded by Anthony Traverse, AND CARRIED that the Chairperson's Report be accepted as presented.

7. **PROGRAM MANAGER UPDATE:**

Tricia Fleming, LICA Environmental Coordinator, Michael Bisaga, LICA Manager of Environmental Monitoring Programs, and Mason Unrau, LICA Education and Outreach Coordinator presented their updates on LICA's 2019-2020 accomplishments as well as aspirations for the upcoming year.

#6 Moved by Anthony Traverse, seconded by Richard Pearce, AND CARRIED that the Program Manager's updates be accepted as presented.

8. **ELECTION OF DIRECTORS:**

Andrea called upon Kristina Martel, LICA Executive Director, to conduct the elections for the Board of Directors.

Kristina outlined the procedures to be followed for the taking of the vote.

Kristina opened the floor to nominations for the position of Non-Government Organization Director for a two-year term.

Richard Bourgeois nominated by Andrea Woods, Seconded by Duane Zaraska.

#7 Moved by Richard Pearce, seconded by Duane Zaraska, AND CARRIED that nominations cease.

Kristina Martel declared Richard Bourgeois elected by acclamation to the position of Non-Government Organization Director for a two-year term on the LICA Board of Directors.

Kristina opened the floor to nominations for the position of Community Director for a two-year term.

Sheena Oman, nominated by Andrea Woods, Seconded by John Ilchuk.

Jason Quinney nominated by Duane Zaraska, Seconded by Andrea Woods.

#8 Moved by Dana Swigart, seconded by John Ilchuk, AND CARRIED that nominations cease.

Following a secret ballot, Kristina Martel declared Jason Quinney elected to the position of Community Director for a two-year term on the LICA Board of Directors.

#9 Moved by John Ilchuk, seconded by Lorna Storoschuk, AND CARRIED that all ballots utilized in this election process be destroyed.

Kristina opened the floor to nominations for the position of Community Director for a one-year term.

Sheena Oman, nominated by Andrea Woods, Seconded by John Ilchuk.

#10 Moved by John Ilchuk, seconded by Richard Pearce, AND CARRIED that nominations cease.

Kristina Martel declared Sheena Oman elected by acclamation to the position of Community Director for a one-year term on the LICA Board of Directors.

Kristina Martel called upon Andrea Woods for closing remarks.

9. ADJOURNMENT

The Annual General Meeting was adjourned at 1:30 p.m.

#11 Moved by Richard Pearce, seconded by Cindy Connolly, AND CARRIED that the meeting be adjourned.

Approved on: _____
Date

Signature