



LICA
ENVIRONMENTAL STEWARDS

Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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LICA Board of Directors Meeting
LICA Boardroom and via Microsoft Teams
Thursday, February 24, 2022
9:00 a.m. – 12:00 p.m.

Time	Item	Agenda	Discussion Leader	Required Outcome
9:00	1.0	CALL TO ORDER		
	1.1	Traditional Acknowledgement	Amanda	
	1.2	Member Introductions	All	
	1.3	Vision, Mission, and Values	Amanda	
	1.4	Attendance	Amanda	For Review
9:10	1.5	Approval of Agenda 1.5.1 February 24, 2022, Board of Directors Meeting	Amanda	For Decision
9:15	1.6	Approval of Minutes 1.6.1 January 27, 2022 – Board Meeting Minutes	Amanda	For Decision
	2.0	ONGOING BUSINESS		
9:20	2.1	Education and Outreach Coordinator Report	Rachel	For Information
9:35	2.2	Manager of Environmental Monitoring Programs Report	Mike	For Information
9:45		2.2.1 Recommendation for Soil Analysis	Mike	For Decision
9:55	2.3	Environmental Coordinator Report	Kayla	For Information
10:05		2.3.1 CreekWatch Proposal	Kayla	For Decision
10:15		Break (5 min.)		
10:20	2.4	Administration 2.4.1 Executive Director’s Report	Kristina	For Information
		2.4.1.1 Notice of Maternity Leave	Kristina	For Information
10:25		2.4.1.2 Executive Director Hiring Committee	Amanda	For Decision
10:35		2.4.2 Financial Reports 2.4.2.1 Accounts Receivable Report to February 2022	Kristina	For Information
10:40		2.4.2.2 Finances to Date January 31, 2021 & Summary Report	Kristina	For Information
10:45		2.4.3 Governance Committee 2.4.3.1 February 1, 2022, Governance Minutes – DRAFT	Sheena	For Information
10:47		2.4.3.2 Policy 1.5 Decision Making Process	Sheena	For Decision
10:49		2.4.3.3 Policy 1.7 Board Member Job Descriptions	Sheena	For Decision

10:51		2.4.3.4 Policy 1.14 Confidentiality	Sheena	For Decision
10:53		2.4.3.5 Code of Ethics (Recommend moving to Policy 1.3)	Sheena	For Decision
		2.4.4 Education and Outreach Committee	Shareena	No Report
		2.4.5 Integrated Watershed Management Plan Committee	Amanda	No Report
		2.4.6 Acid Deposition Monitoring Program Expansion Committee	Heather	No Report
10:55		Break (5 min.)		
	3.0	OTHER BUSINESS		
11:00	3.1	WPAC Legislation and Policy Project Presentation	Susanna/ Shannon	For Information
11:30	3.2	University of Blue Quills CEMT Program Proposal	Kristina	For Decision
	4.0	ACTION LIST		
11:40	4.1	Follow-up on action list		
	4.1.1	January 27, 2022, Board of Directors Meeting	Amanda	For Review
	5.0	UPCOMING MEETING DATES		
11:45	5.1	Board Meeting – March 24, 2022	Amanda	For Information
	5.2	E&O Committee Meeting – March 17, 2022	Amanda	For Information
11:50	6.0	ADJOURNMENT	Amanda	For Decision