



LICA
ENVIRONMENTAL STEWARDS

Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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LICA Board of Directors Meeting
LICA Boardroom and via Microsoft Teams
Thursday, January 27, 2022
9:00 a.m. – 2:00 p.m.

Time	Item	Agenda	Discussion Leader	Required Outcome
9:00	1.0	CALL TO ORDER		
	1.1	Traditional Acknowledgement	Sheena	
	1.2	Member Introductions	All	
	1.3	Vision, Mission, and Values	Sheena	
	1.4	Attendance	Sheena	For Review
9:15	1.5	Approval of Agenda		
	1.5.1	January 27, 2022, Board of Directors Meeting	Sheena	For Decision
9:18	1.6	Approval of Minutes		
	1.6.1	December 16, 2021 – Board Meeting Minutes	Sheena	For Decision
9:22	1.7	Ratification of LICA Board Email Motions		
	1.7.1	Policy 1.2 Board Composition	Sheena	For Ratification
	1.7.2	Policy 1.3 Responsibilities of the Board of Directors	Sheena	For Ratification
	1.7.3	Policy 1.11 Administration in Absence of Policy	Sheena	For Ratification
	1.7.4	IWMPC Terms of Reference	Sheena	For Decision
	1.8	Ratification of Professional Development In-Camera Action Item Email Motion	Sheena	For Ratification
	2.0	ONGOING BUSINESS		
9:30	2.1	Environmental Coordinator Report	Kayla	For Information
9:45	2.1.1	CreekWatch 2022 Sampling Season Proposal	Kayla	For Decision
10:00	2.1.2	January 17, 2022, IWMP Minutes – DRAFT	Kayla	For Information
10:05	2.1.3	Revised DRAFT #1 IWMP & Summary Document (DECISION REQUIRED)	Kayla	For Decision
10:25	2.1.4	Survey 2 & Interactive Map Survey	Kayla	For Decision
10:35	2.2	Education and Outreach Coordinator Report	Rachel	For Information
10:45	2.2.1	January 13, 2022, E&O Minutes – DRAFT	Shareena	For Information
10:50	2.2.1.1	Air Monitoring Tour Video	Rachel	For Information
10:55	2.2.1.2	Rain Garden Video Quote	Rachel	For Discussion

11:05	2.3	Manager of Environmental Monitoring Programs Report	Mike	For Information
11:20		2.3.1 January 17, 2022, ADMPEC Minutes – DRAFT	Heather	For Information
11:25		2.3.2 DRAFT Phase One Acid Deposition Monitoring Program Expansion Plan (DECISION REQUIRED)	Mike	For Decision
11:45		Lunch (15 min.)		
		Administration		
12:00		2.4.1 Executive Director’s Report	Kristina	For Information
12:05		2.4.1.1 LICA Membership Update	Kristina	For Decision
12:15		2.4.1.2 LICA Strategic Planning Session Consultant Proposal	Kristina	For Decision
12:25		2.4.1.3 LICA 2022-23 Consolidated Annual Work Plan	Kristina	For Decision
		2.4.2 Financial Reports		
12:35		2.4.2.1 Accounts Receivable Report to January 12, 2022	Kristina	For Information
12:40		2.4.2.2 Finances to Date December 31, 2021 & Summary Report	Kristina	For Information
12:50		2.4.2.3 Employee Vacation and Sick Days Report	Kristina	For Information
12:55		2.4.2.4 Strategic Plan Q3 Progress Report & Summary	Kristina	For Information
		2.4.3 Governance Committee		
1:05		2.4.3.1 Policy 1.12 Board and Committee Orientation and Development (Recommend deleting)	Sheena	For Decision
1:15		2.4.3.2 Policy 2.8 Board and Committee Expenses and Remuneration	Sheena	For Decision
	3.0	OTHER BUSINESS		
1:25	3.1	WPAC Managers Meeting Update	Kristina	For Information
1:30		3.1.1 WPAC Collective MOU	Kristina	For Decision
	4.0	ACTION LIST		
	4.1	Follow-up on action list		
1:40		4.1.1 December 16, 2021, Board of Directors Meeting	Sheena	For Review
	5.0	UPCOMING MEETING DATES		
1:45	5.1	Board Meeting – February 24, 2022	Sheena	For Information
1:50	6.0	ADJOURNMENT	Sheena	For Decision