



**LICA**  
ENVIRONMENTAL STEWARDS

Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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**Education & Outreach Committee Meeting**  
**LICA Boardroom and via Microsoft Teams**  
**Tuesday, November 16, 2021**  
**2:00 p.m. to 4:00 p.m.**

Item	Agenda	Discussion Leader	Required Outcome
<b>1.0</b>	<b>CALL TO ORDER</b>		
1.1	Territorial Acknowledgement	Shareena	
1.2	Introductions	All	
1.3	Vision, Mission and Values	Shareena	For Review
1.4	Approval of Agenda		
	1.4.1 November 16, 2021	Shareena	For Decision
1.5	Approval of Minutes		
	1.5.1 September 15, 2021	Shareena	For Decision
<b>2.0</b>	<b>POLICY REVIEW</b>		
2.1	<a href="#">Committee Terms of Reference</a>	All	For Decision
2.2	Policy Review		
	2.2.1 <a href="#">Policy 1.5 Decision-Making Process</a>	Kristina	For Information
	2.2.2 <a href="#">Policy 1.13 Volunteer Hours</a>	Kristina	For Information
	2.2.3 <a href="#">Policy 1.14 Confidentiality</a>	Kristina	For Signature
	2.2.4 <a href="#">Policy 2.8 Board and Committee Expenses and Remuneration</a>	Kristina	For Information
	2.2.4.1 <a href="#">Expense Claim Form</a>	Kristina	For Information
	2.2.4.2 <a href="#">Direct Deposit Option</a>	Kristina	For Completion
	2.2.5 <a href="#">Committee Member Sign-on</a>	Kristina	For Completion
<b>3.0</b>	<b>ONGOING BUSINESS</b>		
3.1	<a href="#">Education and Outreach Update</a>	Rachel	For Information
3.2	LICA Recorded Presentations		
	3.2.1 <a href="#">Review of Recorded LICA Presentations</a>	Rachel	For Decision
	3.2.2 <a href="#">Review of YouTube Channel</a>	Rachel	For Discussion
3.3	<a href="#">Little Green Thumbs</a>	Rachel	For Information
3.4	<a href="#">Keep Our Lake Blue Campaign Proposal</a>	Rachel	For Decision

3.5	<b>Calendar Contest</b> 3.5.1 <a href="#">Contest Entries</a> 3.5.2 Photo Additions	Rachel Rachel	For Information For Discussion
3.6	<b>Bonnyville Community Garden</b> 3.6.1 Phase 2 Construction Update 3.6.2 <a href="#">Amended Community Garden Layout</a> 3.6.3 <a href="#">Revised Budget</a>	Rachel Rachel Rachel	For Information For Review For Decision
3.7	<b>Rain Garden Video</b> 3.7.1 <a href="#">Board Brainstorming Results</a> 3.7.2 Video Details	Rachel Rachel	For Decision For Discussion
3.8	<b><a href="#">Winter Workshop Topics</a></b>	Rachel	For Discussion
<b>4.0</b>	<b>ACTION LIST</b>		
4.1	Follow-up on Action List 4.1.1 <a href="#">September 15, 2021</a>	Chair	For Review
<b>5.0</b>	<b>UPCOMING MEETING DATES</b>		
5.1	Board Meeting – November 25, 2021	Chair	For Information
5.2	Next Meeting – TDB	Chair	For Information
<b>6.0</b>	<b>ADJOURNMENT</b>	Chair	For Decision