



Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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## Governance Committee Meeting LICA Boardroom and via Microsoft Teams Wednesday, December 8, 2021 9:00 a.m. - 12:00 p.m.

Item	Agenda	Discussion Leader	Required Outcome
<b>1.0</b>	<b>CALL TO ORDER</b>		
1.1	Territorial Acknowledgement	<b>Sheena</b>	
1.2	Introductions	<b>Sheena</b>	
1.3	Vision, Mission and Values	<b>Sheena</b>	
1.4	<a href="#">Roll Call</a>	<b>Sheena</b>	For Review
1.5	Approval of Agenda	<b>Sheena</b>	For Decision
	1.5.1 <a href="#">December 8, 2021</a>		
1.6	Approval of Minutes	<b>Sheena</b>	For Decision
	1.6.1 <a href="#">September 29, 2021</a>		
<b>2.0</b>	<b>POLICY REVIEW</b>		
2.1	<a href="#">Committee Terms of Reference</a>	<b>All</b>	For Decision
2.2	Policy Review		
	2.2.1 <a href="#">Policy 1.5 Decision Making Process</a>	<b>Kristina</b>	For Information
	2.2.2 <a href="#">Policy 1.13 Volunteer Hours</a>	<b>Kristina</b>	For Information
	2.2.3 <a href="#">Policy 1.14 Confidentiality</a>	<b>Kristina</b>	For Signature
	2.2.4 <a href="#">Policy 2.8 Board and Committee Expenses and Remuneration</a>	<b>Kristina</b>	For Information
	2.2.4.1 <a href="#">Expense Claim Form</a>	<b>Kristina</b>	For Information
	2.2.4.2 <a href="#">Direct Deposit Option</a>	<b>Kristina</b>	For Information
	2.2.5 <a href="#">Committee Member Sign-on</a>	<b>Kristina</b>	For Completion
<b>3.0</b>	<b>ONGOING BUSINESS</b>		
3.1	<b>Annual Policy Review</b>		
	3.1.1 <a href="#">Policy 1.2 Board Composition</a>	<b>Sheena</b>	For Decision
	3.1.2 <a href="#">Policy 1.3 Responsibilities of the Board of Directors</a>	<b>Sheena</b>	For Decision
	3.1.3 <a href="#">Policy 1.11 Administration in Absence of Policy</a>	<b>Sheena</b>	For Decision
	3.1.4 <a href="#">Policy 1.12 Board and Committee Orientation and Development (Recommend to delete)</a>	<b>Sheena</b>	For Decision
3.2	<b>Board Assigned</b>		
	3.2.1 <a href="#">Policy 2.8 Board and Committee Expenses and Remuneration</a>	<b>Sheena</b>	For Amendment

<b>4.0</b>	<b>UPCOMING MEETING DATES</b>		
4.1	Board Meeting – December 16, 2021	<b>Sheena</b>	For Information
4.2	Next Meeting – TBD	<b>Sheena</b>	For Discussion
<b>5.0</b>	<b>ADJOURNMENT</b>		