



Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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Governance Committee Meeting LICA Boardroom and via Microsoft Teams Monday, November 21, 2022 1:00 p.m. - 4:00 p.m.

Item	Agenda	Discussion Leader	Required Outcome
1.0	CALL TO ORDER		
1.1	Territorial Acknowledgement	Vicky	For Review
1.2	Introductions	All	
1.3	Vision, Mission, and Values	Vicky	For Review
1.4	Roll Call	Vicky	For Information
1.5	Approval of Agenda 1.5.1 November 21, 2022	Vicky	For Decision
1.6	Approval of Minutes 1.6.1 September 7, 2022	Vicky	For Decision
2.0	Chairperson Appointment		
2.1	Appointment of Committee Chairperson	Vicky	For Decision
3.0	POLICY REVIEW		
3.1	Committee Terms of Reference	All	For Decision
3.2	Policy Review 3.2.1 Policy 1.5 Decision-Making Process 3.2.2 Policy 1.12 Volunteer Hours 3.2.3 Policy 1.13 Confidentiality 3.2.4 Policy 2.7 Board and Committee Expenses and Remuneration 3.2.4.1 Expense Claim Form 3.2.4.2 Direct Deposit Option 3.2.5 Committee Member Sign-on	Vicky Vicky Vicky Vicky Vicky Vicky Vicky	For Information For Information For Signature For Information For Completion For Completion For Completion
4.0	ONGOING BUSINESS		
4.1	Annual Policy Review 4.1.1 Policy 1.16 Ensuring LICA Sustainability 4.1.2 Policy 1.19 Use of LICA Equipment 4.1.3 Policy 2.5 Membership 4.1.4 Policy 2.9 Petty Cash 4.1.5 Policy 2.10 Donations to LICA	Chairperson Chairperson Chairperson Chairperson Chairperson	For Decision For Decision For Decision For Decision For Decision
5.0	UPCOMING MEETING DATES		

5.1	Board Meeting – November 24, 2022	Chairperson	For Information
5.2	Next Meeting – TBD	Chairperson	For Discussion
6.0	ADJOURNMENT		