



**LICA**  
ENVIRONMENTAL STEWARDS

Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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**LICA Board of Directors Organizational Meeting**  
**LICA Board Room and via Zoom**  
**Thursday, October 19, 2023 – 9:00 a.m. – 11:00 a.m.**

Time	Item	Agenda	Discussion Leader	Required Outcome
9:00	<b>1.0</b>	<b>CALL TO ORDER</b>		
	1.1	Territorial Acknowledgement	<b>Kristina</b>	
	1.2	Introductions	<b>All</b>	
	1.3	Vision, Mission, and Values	<b>Kristina</b>	For Review
9:10	1.4	Approval of Agenda 1.4.1 October 19, 2023, Organizational Meeting	<b>Kristina</b>	<b>For Decision</b>
	<b>2.0</b>	<b>POLICY REVIEW AND ELECTIONS</b>		
9:15	2.1	Policy 1.3 <i>Responsibilities of the Board of Directors and Code of Ethics</i>	<b>Kristina</b>	For Review and Signatures
9:20	2.2	Policy 1.5 <i>Decision-Making Process</i>	<b>Kristina</b>	For Information
9:25	2.3	Policy 1.7 <i>Board Member Job Descriptions</i>	<b>Kristina</b>	For Information
9:30	2.4	Policy 1.8 <i>Board Member Conflict of Interest</i>	<b>Kristina</b>	For information
9:35	2.5	<b>Elections</b> 2.5.1 Chairperson 2.5.2 Vice-Chairperson 2.5.3 Secretary-Treasurer	<b>Kristina</b> <b>Kristina</b> <b>Kristina</b>	<b>For Decision</b> <b>For Decision</b> <b>For Decision</b>
9:55	2.6	Policy 1.12 <i>Volunteer Hours</i>	<b>Kristina</b>	For Information
10:00	2.7	Policy 1.13 <i>Confidentiality</i>	<b>Kristina</b>	For Review and Signatures
10:05	2.8	Policy 2.7 <i>Board &amp; Committee Expenses &amp; Remuneration</i> 2.8.1 Expense Claim Form 2.8.2 Direct Deposit Option	<b>Kristina</b> <b>Kristina</b> <b>Kristina</b>	For Information For Completion For Completion
10:10	2.9	<i>Board and Committee Member Sign-on</i>	<b>Kristina</b>	For Completion

Time	Item	Agenda	Discussion Leader	Required Outcome
	<b>3.0</b>	<b>APPOINTMENTS TO COMMITTEES</b>		
10:15	3.1	The agenda package includes the following for the information of board members in considering committee appointees: 3.1.1 Policy 1.9 <i>Committees</i> 3.1.2 2023-24 <i>BOD List (Draft)</i> 3.1.3 2023-24 Committee Proposals 3.1.4 Policy 1.17 <i>Review of Absences of Director</i>	<b>Chair</b>	For Information
10:20	3.2	<a href="#">Governance Committee Member Appointments</a>	<b>Chair</b>	<b>For Decision</b>
10:25	3.3	<a href="#">Education and Outreach Committee Member Appointments</a>	<b>Chair</b>	<b>For Decision</b>
10:30	3.4	<a href="#">LICA Watershed Committee Member Appointments</a>	<b>Chair</b>	For Information
10:35	3.5	<a href="#">Acid Deposition Monitoring Program Expansion Committee Member Appointments</a>	<b>Chair</b>	For Review
	<b>4.0</b>	<b>OTHER ITEMS</b>		
10:40	4.1	<a href="#">LICA 2023-24 Meeting Calendar</a>	<b>Chair</b>	<b>For Decision</b>
10:50	4.2	<a href="#">Policy 2.3 LICA Signing Authority</a>	<b>Chair</b>	<b>For Decision</b>
	<b>5.0</b>	<b>ADJOURNMENT</b>	<b>Chair</b>	<b>For Decision</b>

## Inaugural Board Meeting to Follow Immediately