



Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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## Governance Committee Meeting LICA Boardroom and via Microsoft Teams Tuesday, September 5, 2023 1:00 p.m. - 4:00 p.m.

Agenda		Discussion Leader	Required Outcome
<b>1.0</b>	<b>CALL TO ORDER</b>		
1.1	Territorial Acknowledgement	<b>Jeff</b>	
1.2	Introductions	<b>All</b>	
1.3	Vision, Mission, and Values	<b>Jeff</b>	
1.4	<a href="#">Roll Call</a>	<b>Jeff</b>	For Review
1.5	Approval of Agenda		
	1.5.1 September 5, 2023	<b>Jeff</b>	For Decision
1.6	Approval of Minutes		
	1.6.1 <a href="#">April 24, 2023</a>	<b>Jeff</b>	For Decision
<b>2.0</b>	<b>ONGOING BUSINESS</b>		
2.2	Additional Review & Board Assigned		
	2.2.1 <a href="#">Policy 1.2 Board Composition</a>	<b>Jeff</b>	For Decision
	2.2.2 <a href="#">Policy 1.17 Review of Absences of Director and Committee Members</a>	<b>Kristina</b>	For Information
	2.2.3 <a href="#">Policy 2.2 Management of LICA Revenues</a>	<b>Jeff</b>	For Decision
	2.2.4 <a href="#">Policy 2.4 General Purchasing – Supplies and Services</a>	<b>Jeff</b>	For Decision
	2.2.5 <a href="#">Policy 2.6 Records Retention</a>	<b>Jeff</b>	For Decision
	2.2.6 <a href="#">Policy 2.7 Board and Committee Expense and Remuneration</a>	<b>Jeff</b>	For Decision
	2.2.7 <a href="#">Policy 2.8 Employee/Contractor Expenses</a>	<b>Jeff</b>	For Decision
	2.2.8 <a href="#">Policy 3.3 Overtime Hours</a>	<b>Jeff</b>	For Decision
	2.2.9 <a href="#">Policy 3.5 Employee Contractor Salary</a>	<b>Jeff</b>	For Decision
	2.2.10 <a href="#">Policy 3.9 Grievance Procedure</a>	<b>Jeff</b>	For Decision
<b>3.0</b>	<b>NEW BUSINESS</b>		
3.1	3.1.1 Third-party Review of LICA HR-related Policies	<b>Kristina</b>	For Information
	3.1.2 Governance Committee Training Options	<b>Kristina</b>	For Discussion
<b>4.0</b>	<b>UPCOMING MEETING DATES</b>		
4.1	Board Meeting & Volunteer Appreciation Lunch– September 28, 2023	<b>Jeff</b>	For Information
4.2	<a href="#">Annual General Meeting – October 5, 2023</a>	<b>Jeff</b>	For Information
4.3	Next Committee Meeting – (TBD)	<b>Jeff</b>	For Discussion
<b>5.0</b>	<b>ADJOURNMENT</b>	<b>Jeff</b>	For Decision