



Lakeland Industry and Community Association

Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5

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## LICA Board of Directors (BOD) Meeting LICA Boardroom and via **Microsoft Teams** Thursday, January 25, 2024 9:00 a.m. – 12:00 p.m.

Time	Item	Agenda	Discussion Leader	Required Outcome
9:00	1.0	<b>CALL TO ORDER</b>		
	1.1	LICA Vision, Mission, and Values & Territorial Acknowledgement		
	1.2	Meeting Expectations	Amanda	For Information
	1.3	Member Introductions	All	
	1.4	Attendance Review	Amanda	For Review
9:15	1.5	Approval of Agenda 1.5.1 January 25, 2024, BOD Meeting Agenda	Amanda	For Decision
9:20	1.6	Approval of Minutes 1.6.1 December 21, 2023, BOD Meeting Minutes – DRAFT	Amanda	For Decision
	2.0	<b>ONGOING BUSINESS</b>		
9:25	2.1	Manager of Environmental Monitoring Programs Report	Mike	For Information
9:35	2.2	Education and Outreach Coordinator’s Report 2.2.1 LICA Writing Contest Update	Stephanie Stephanie	For Information For Decision
9:45	2.3	Environmental Coordinator’s Report	Kayla	For Information
		<b>BREAK – 15 minutes</b>		
10:00	2.4	Executive Director’s Report	Kristina	For Information
10:10		2.4.1 LICA 2024-25 Consolidated Annual Work Plan	Kristina	For Decision
10:25		2.4.2 Alternative Expenditure Brainstorming	Kristina	For Decision
10:40	2.5	Financial Reports	Maria	For Information
10:45		2.5.1 Accounts Receivable Report to January 16, 2024	Maria	For Information
10:55		2.5.2 Finances to Date December 31, 2023	Maria	For Information
		2.5.3 Employee Vacation and Sick Days Report – Year End 2023		
11:00	2.6	Chairperson’s Report	Amanda	For Information
		2.6.1 LICA Employment Agreement Rollout Update	Amanda	For Information
		2.6.2 Lakeland HR Solutions Policy Review Update	Amanda	For Information
	3.0	<b>LICA COMMITTEE UPDATES</b>		
11:20	3.1	Acid Deposition Monitoring Program Expansion Committee (ADMPEC)		
		3.1.1 December 14, 2023, ACMPEC Meeting Minutes – DRAFT	Mike	For Information
		3.1.1.1 Motion #3 Committee Terms of Reference Annual Review	Mike	For Decision

11:30	3.2	<b>Governance Committee (GC)</b> 3.2.1 <a href="#">January 8, 2024, GC Meeting Minutes – DRAFT</a> 3.2.1.1 <a href="#">Policy 3.13 Employee Training and Professional Development</a>	<b>Kristina Kristina</b>	For Information <b>For Decision</b>
	<b>4.0</b>	<b>ACTION LIST</b>		
11:40	4.1	Follow-up on Action List 4.1.1 <a href="#">December 21, 2023, Board of Directors Meeting</a>	<b>Amanda</b>	For Review
	<b>5.0</b>	<b>UPCOMING MEETING DATES</b>		
	5.1	Board Meeting – February 22, 2024	<b>Amanda</b>	For Information
<b>12:00</b>	<b>6.0</b>	<b>ADJOURNMENT</b>	<b>Amanda</b>	<b>For Decision</b>

**REMINDER**

Please track and report your volunteer hours on the LICA sign-in sheet located in the LICA boardroom, or via email to [lica2@lica.ca](mailto:lica2@lica.ca)