



Box 8237
5107W-50 Street
Bonnyville, AB T9N 2J5
Phone: (780) 812-2182
Fax: (780) 812-2186
Toll Free: 1-877-737-2182
E-Mail: lica2@lica.ca
Website: <http://www.lica.ca>

Board of Directors

MEETING MINUTES

Thursday, March 3, 2016 – 9:00 a.m.
LICA Board Room

- Present:** Andrea Woods, Board Chairperson
Wayne Bamber
Robert Deresh
Mildred Dunham
Darlene Gates
John Ilchuk (Excused at 10:21 a.m.-11:00 a.m.)
Paul Kip
Monty Moore
Harold Ross
Dana Swigart
Kristy Tetreau
Colin Woods
Neil Young
- Observers and Guests:** Roxane Bretzlaff
- Staff and Contractors:** Charmaine Code, LICA Executive Manager
Carrie Cardamone, LICA Executive Assistant
Lisa Isaacman, BRWA Program Manager
Michael Bisaga, Manager, Environmental Monitoring Programs (Attended at 9:50 a.m.)
- Regrets:** Wilf Tomchek
Duane Zaraska

1. CALL TO ORDER

Chairperson Andrea Woods called the meeting to order at 9:00 a.m.

- 1.1 Roundtable Introductions**
- 1.2 Vision, Mission and Values**
- 1.3 Roll Call**

2. APPROVAL OF AGENDA

#1 Moved by Harold Ross AND RESOLVED that the Agenda of March 3, 2016 be amended to include:

4.2 Request from BRWA dated February 25, 2016 regarding Gap Financing

4.3 That item 4.2 Board Meeting Schedule be renumbered 4.3

4.4 LICA's 2015 Financial Statements

and, that the March 3, 2016 Agenda be approved, as amended.

3. APPROVAL OF MINUTES

#2 Moved by Monty Moore AND RESOLVED that the Minutes of the Board of Directors Meeting of February 4, 2016 be approved, as presented.

4. ITEMS FOR DECISION

4.1 BRWA January 15, 2016 Grant Application

4.1.1 BRWA Executive's Written Response – to be provided March 2, 2016

Roxane reviewed the response from the BRWA Executives, and agreed that the LICA procedure will be amended to include BRWA's commitment, as set out in the email from Roxane Bretzlaff dated March 2, 2016.

4.2 Request from BRWA dated February 25, 2016 regarding Gap Financing

Board of Directors reviewed the request from BRWA regarding requested gap funding.

#3 Moved by Monty Moore AND RESOLVED that the request for short term funding would be considered with more specific information, including updated financials; updated values; and status of the grant application.

4.3 Board Meeting Schedule – April, 2016

Board of Directors reviewed the LICA Meeting and Event Calendar for 2016, noting that there are 4 dates set for in April.

#4 Moved by John Ilchuk AND RESOLVED that the April 7, 2016 Board of Directors meeting be cancelled.

4.4 LICA's 2015 Financial Statements

Charmaine spoke to LICA's 2015 Financial Statements as provided by Ross Sylvestre Chartered Accountants, which will be provided to the membership at the LICA 2016 Annual General Meeting.

#5 Moved by John Ilchuk AND RESOLVED that the 2015 LICA Financial Statements be received as information and filed.

5. ITEMS FOR DISCUSSION ON UPCOMING DECISIONS

5.1 LICA Annual General Meeting (AGM) Update

Charmaine informed the Board of Directors that Mr. Martin Foy, the Vice President from Alberta Energy Regulator has agreed to speak at the AGM.

5.2 Alberta Lake Management Society (ALMS)

5.2.1 Lakewatch 2015 Summary Report regarding LICA Water Quality

Board of Directors reviewed the Lakewatch Summary Report for 2015.

5.2.2 ALMS Funding Proposal dated February 18, 2016 regarding Lakewatch Program

The Board of Directors reviewed the funding proposal from ALMS.

#6 Moved by Monty Moore AND RESOLVED that the Board approve in principle, the 2016 ALMS funding proposal, pending the receipt of agreement from Industry regarding the number of lakes and dollar value.

5.3 OSM (Oil Sands Monitoring) Program

5.3.1 Report on AEMERA Forum of February 22 – 23, 2016

Michael Bisaga, and Kristy Tetreau, gave an update on the AEMERA Forum.

5.3.2 Monthly Update

Mike informed the Board that there is no AEMERA contract in place for 2016 – 2017.

6. PRESENTATIONS

6.1 Airshed Zone (AZ) Report

6.1.1 Airshed Zone Meeting Minutes – January 27, 2016

Board of Directors reviewed the minutes from the January 27, 2016 meeting.

6.1.2 Projects and Operations Update – February, 2016

Mike Bisaga provided an update on Airshed Projects and Operations.

Mike inform the Board that the License of Occupation has been signed at our end, and has been sent to AER to be signed.

6.2 BRWA Report

6.2.1 Projects and Operations Update – February, 2016

Lisa Isaacman provided a BRWA Projects and Operations Update with Board Members.

7. FOR INFORMATION ONLY (FIO)

7.1 Board Chairperson's Report

Andrea Woods, Chairperson, provided her report for February, 2016.

7.2 Executive Manager's Report

Executive Manager, Charmaine Code, provided her report for February, 2016.

7.3 Table Officers Report

7.4 Education & Information Committee (EIC)

7.4.1 Education & Information Committee Meeting Minutes – February 17, 2016

The EIC Minutes of February 17, 2016 were reviewed by the Board.

7.5 Governance Committee (GC)

7.5.1 Policy Awareness – Policy 5.4 - Bylaws

As a matter of Policy awareness, Board Members reviewed Policy 5.4 – Bylaws.

7.6 Synergy Alberta

7.7 Treasurer's Report

7.7.1 Accounts Receivable Report to February 23, 2016

Charmaine presented the Accounts Receivable Report to February 23, 2016.

7.7.2 Comparative Income Statement to December 31, 2015 (Interim)

Charmaine presented the Comparative Income Statement from December 31, 2015 Interim.

7.7.3 Comparative Income Statement to February 23, 2016

Charmaine presented the Comparative Income Statement to February 23, 2016.

8. FEEDBACK ON MEETING AND ROUNDTABLE DISCUSSION

Feedback was provided by all.

9. NEXT MEETING DATE

April 14, 2016 – Annual General Meeting

April 21, 2016 – 9:00 a.m. – Board Organizational Meeting
– 11:00 a.m (approx.) – Board Regular Meeting
– 1:00 p.m (approx.) – Budget Review Meeting

10. ADJOURNMENT

The Meeting adjourned at 12:20 p.m.