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## **Board of Directors MEETING MINUTES Thursday, March 5, 2015 – 9:00 a.m. LICA Board Room**

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**Present:** Robert Deresh, Board Chairman  
Fred Bamber  
Wayne Bamber  
John Ilchuk  
Paul Kip  
Monty Moore  
Geoff Pearse  
Harold Ross  
Delano Tolley

**Observers and Guests:** Roxane Bretzlaff

**Staff and Contractors:** Charmaine Code, LICA Executive Manager  
Carrie Cardamone, LICA Executive Assistant  
Michael Bisaga, Manager, Environmental Monitoring Programs (Via Teleconference 9:45 a.m. – 10:05 a.m.)  
Harry Keess, BRWA Program Manager

**Regrets:** Annette Ozirny  
Nancy Tolley  
Wilf Tomchek  
Colin Woods  
Duane Zaraska

### **1. CALL TO ORDER**

Chairman Robert Deresh called the meeting to order at 9:05 a.m.

- 1.1 Roundtable Introductions
- 1.2 Vision, Mission and Values
- 1.3 Roll Call

The Board agreed that the Chairman will forward a letter to Wilf Tomchek with respect to his three consecutive absences from Board meetings.

**#1 Moved by Delano Tolley AND RESOLVED that Policy 5.20 – Review of Absences of Director be forwarded to the Governance Committee, for review.**

## **2. APPROVAL OF AGENDA**

**#2 Moved by John Ilchuk AND RESOLVED that the agenda of March 5, 2015 be approved as presented.**

## **3. APPROVAL OF MINUTES**

**#3 Moved by Harold Ross AND RESOLVED that the Minutes of the Board of Directors Meeting of February 5, 2015 be approved as presented.**

## **4. ITEMS FOR DECISION**

### **4.1 LICA 2014 – 2016 Goals & Objectives**

Charmaine reviewed LICA's Goals and Objectives dated June 12, 2014, with Board members and indicated that the Goals and Objectives will be reviewed again at the Strategic Planning Session in June, 2015.

### **4.2 Review of Composition of Board**

The Board of Directors reviewed the composition of the Board, along with an enquiry from the Fishing Lake Metis Settlement with respect to participation on the LICA Board of Directors.

It was agreed without motion that Fishing Lake Metis Settlement would be welcomed as Observers; and, that the Board composition remain as it presently exists.

## **5. ITEMS FOR DISCUSSION ON UPCOMING DECISIONS**

### **5.1 Joint Oil Sands Monitoring (JOSM) Project Update**

Mike and Charmaine reported on the recent AEMERA Science Symposium, as well as other details regarding JOSM.

## **6. PRESENTATIONS**

### **6.1 Airshed Zone Report**

#### **6.1.1 Airshed Zone Meeting Minutes of January 28, 2015**

The Board reviewed the Minutes from January 28, 2015 Airshed Zone Meeting.

#### **6.2.2 Projects and Operations Updates – February, 2015**

Mike provided an update on the Airshed Projects and Operations.

### **6.2 BRWA Report**

#### **6.2.1 Projects and Operations Updates – February, 2015**

Harry gave a verbal update on BRWA Projects and Operations.

## **7. FOR INFORMATION ONLY (FIO)**

### **7.1 Board Chairman's Report**

Chairman Robert Deresh provided his report for February, 2015.

### **7.2 Executive Manager's Report**

Executive Manager, Charmaine Code, provided her report for February, 2015.

### **7.3 Table Officers (TOs) Report**

A TO's meeting will be scheduled once BRWA has provided a submission for consideration.

### **7.4 Education & Information Committee (EIC)**

#### **7.4.1 Education & Information Meeting Minutes – February 18, 2015**

The EIC Minutes of February 18, 2015 were reviewed by the Board of Directors.

**7.5 Governance Committee (GC)**

No Report.

**7.6 Synergy Alberta**

No Report.

**7.7 Treasurer's Report**

**7.7.1 Accounts Receivable Report to February 24, 2015**

The Accounts Receivable Report to February 24, 2015 was presented by Charmaine.

**7.7.2 Comparative Income Statement to February 24, 2015**

Charmaine presented the Comparative Income Statement to February 24, 2015.

**8. FEEDBACK ON MEETING AND ROUNDTABLE DISCUSSION**

Feedback was given by all.

**9. NEXT MEETING DATE**

April 2, 2015 - 9:00 a.m.

**10. ADJOURNMENT**

The Meeting adjourned at 10:40 a.m.