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Board of Directors MEETING MINUTES Thursday, March 9, 2017 – 9:00 a.m. LICA Board Room

- Present:** Andrea Woods, Board Chairperson
Wayne Bamber
Mildred Dunham
John Ilchuk
Paul Kip
Monty Moore
Randy Parenteau (Attended at 9:20 a.m.)
Harold Ross
Dana Swigart
Colin Woods
- Observers and Guests:** Roxane Bretzlaff
- Staff and Contractors:** Arianne Crook, LICA Executive Director
Carrie Cardamone, LICA Executive Assistant
Colin Hanusz, BRWA Program Manager
Chantelle Adams, BRWA Education & Outreach Coordinator
- Regrets:** Michael Bisaga, Manager, Environmental Monitoring Programs
Randi Blackwell
Darlene Gates
Kristy Tetreau
Wilf Tomchek
Neil Young

1. CALL TO ORDER

Chairperson Andrea Woods called the meeting to order at 9:00 a.m.

- 1.1 Roundtable Introductions**
- 1.2 Vision, Mission and Values**
- 1.3 Roll Call**

2. APPROVAL OF AGENDA

#1 Moved by Wayne Bamber AND RESOLVED that the March 9, 2017 Agenda be amended to include:

7.4.2 Recommendation from LICA Education & Information Committee regarding Stipend to be paid for Earth Day Birthday on April 8, 2017

and, that the March 9, 2017 Agenda be approved, as amended.

3. APPROVAL OF MINUTES

#2 Moved by Harold Ross AND RESOLVED that the Minutes of the Board of Directors Meeting of February 2, 2017 be approved, as presented.

4. ITEMS FOR DECISION

4.1 2017 Special Meeting

4.1.1 Board of Director's Organizational Structure - Proposal

#3 Moved by Monty Moore AND RESOLVED that the Organizational Structure Proposal be presented at the Special Meeting on April 20, 2017, to the LICA membership for approval, along with other Bylaw changes surrounding fiscal year end change to March 31, and that the current seat terms be extended until September 2017 when the AGM will be held to appoint new seats.

4.2 LICA 2016 - 2017 Goals & Objectives dated June 9, 2016 (Quarterly Review)

#4 Moved by Colin Woods AND RESOLVED that the Board of Directors completed the quarterly review of the LICA 2016 – 2017 Goals & Objectives dated June 9, 2015.

4.3 LICA Bylaws

An updated version was included in the Board of Directors Organizational Structure Proposal for the Board of Directors to review.

Wayne Bamber indicated to the Board of Directors that the Governance Committee felt it would be a better use of time, if they put reviewing policies on hold until the Bylaws are approved at the Special Meeting.

4.4 Policy 5.4 - Bylaws

Board members agreed to postpone reviewing Policies until after the Special Meeting.

4.5 Policy 5.13 – Volunteer Hours

Board members agreed to postpone reviewing Policies until after the Special Meeting.

4.6 Policy 5.19 – Ensuring LICA Sustainability

Board members agreed to postpone reviewing Policies until after the Special Meeting.

4.7 Policy 6.1 – Fiscal Year and Budget

Board members agreed to postpone reviewing Policies until after the Special Meeting.

4.8 Policy 6.3 – LICA Signing Authority

Board members agreed to postpone reviewing Policies until after the Special Meeting.

4.9 Policy 6.6 – Records Retention

Board members agreed to postpone reviewing Policies until after the Special Meeting.

4.10 Policy 6.12 – Rewards & Acknowledgement

Board members agreed to postpone reviewing Policies until after the Special Meeting.

5. ITEMS FOR DISCUSSION ON UPCOMING DECISIONS

5.1 Alberta Lake Management Society (ALMS)

5.1.1 Lakewatch 2016 Summary Report regarding LICA Water Quality

Colin Hanusz reviewed the 2016 LICA Water Quality Summary, with Board members.

5.1.2 ALMS Funding Proposal dated February 22, 2017 regarding 2017 Lakewatch Program

Colin Hanusz reviewed the funding proposal from ALMS with the Board of Directors.

#5 Moved by Colin Woods AND RESOLVED that the Board of Directors agreed that continuing the funding for ALMS important; and that the funding proposal be sent to the Industry Funders for review, and approval on the number of lakes and dollar amount granted.

6. PRESENTATIONS

6.1 Airshed Zone Report

6.1.1 Projects and Operations Update – February, 2017

Arianne updated Board members that the web page is progressing, and that a live feed will be available in April; also that Mike is looking at areas on the south side of Jessie Lake to move the Air Monitoring Trailer when the lease is up.

Arianne also informed the Board that Mike along with the Alberta Airsheds Council, is working with Alberta Environment and Parks on a 6 month contract extension for the air monitoring program.

6.2 BRWA Report

6.2.1 Projects and Operations Update – February, 2017

Colin Hanusz informed the Board members that the BRWA Strategic Plan & Budget for 2017 – 2022 has been approved; also that he should be receiving a response soon from the Watershed Resiliency & Restoration Program in regards to the grant application.

Chantelle indicated to Board members that there have not been any school programs, but will pick up in the next couple of months. Chantelle informed the Board members of the programs & workshops she has been attending.

7. FOR INFORMATION ONLY (FIO)

7.1 Board Chairperson's Report

Andrea informed the Board of Directors that she has no report for February, 2017; as she has been dedicating time to the Board Organization Structure Proposal.

7.2 Executive Director's Report

Arianne reviewed her report for February, 2017 with Board members.

7.3 Table Officers (TOs) Report

No Report.

7.4 Education & Information Committee (EIC)

7.4.1 Education & Information Committee Meeting Minutes – February 2017

No meeting minutes to review for February 2017.

Harold did inform the Board that Judy Cabay had resigned and it was decided that a Letter of Regret would be sent to Judy from the EIC co-chairs, with the option to present a gift of appreciation to her at the AGM in September.

7.4.2 Recommendation from the Education & Information Committee

#6 Moved by Dana Swigart AND RESOLVED that EIC Committee be paid stipend for the Earth Day Birthday event on April 8, 2017.

7.5 Governance Committee (GC)

7.5.1 Governance Committee Minutes of January 26, 2017

The Board of Directors reviewed the minutes from the January 26, 2017 Governance Committee meeting.

7.5.2 Governance Committee Minutes of February 7, 2017

The Board of Directors reviewed the minutes from the February 7, 2017 Governance Committee meeting.

7.5.3 Governance Committee Minutes of February 27, 2017

The Board of Directors reviewed the minutes from the February 27, 2017 Governance Committee meeting.

7.5.4 Policy Awareness – GC Recommendations

The Governance Committee is reviewing and updating all policies.

7.6 Synergy Alberta

No Report.

7.7 Treasurer's Report

7.7.1 Accounts Receivable Report to February 27, 2017

Arianne reviewed the Accounts Receivable Report to February 27, 2017 with the Board of Directors.

7.7.2 Comparative Income Statement to February 23, 2017

Arianne reviewed the Comparative Income Statement to February 27, 2017 with the Board of Directors.

8. FEEDBACK ON MEETING AND ROUNDTABLE DISCUSSION

9 NEXT MEETING DATE

April 20, 2017 – Special Meeting

10. ADJOURNMENT

The Meeting adjourned at 11:55 a.m.