

BOARD OF DIRECTORS

Organizational Meeting Minutes April 30, 2015 – 9:00 a.m. LICA Board Room

Present:	Andrea Woods, Chairperson Wayne Bamber Robert Deresh Mildred Dunham John Ilchuk Paul Kip Monty Moore Harold Ross Kristy Tetreau Wilf Tomchek Colin Woods Duane Zaraska
Observers and Guests:	Roxane Bretzlaff Alana Phelps Megan St. Amant
Staff and Contractors:	Charmaine Code, LICA Executive Manager Carrie Cardamone, LICA Executive Assistant
Regrets:	Fred Bamber Michael Bisaga, Airshed Program Manager Geoff Pearse Neil Young

1. CALL TO ORDER:

Charmaine Code, Executive Manager, called the meeting to order at 9:00 a.m.

1.1 Roundtable Introductions

1.2 Vision, Mission and Values

1.3 Roll Call

2. AGENDA:

1 Moved by Harold Ross AND RESOLVED that the April 30, 2015 Agenda be accepted as presented.

3. Policy Reviews & Elections

3.1 Role of Board of Directors, Chairman, Vice-Chair and Secretary – Treasurer Policies 5.3 and 5.7

Board members reviewed Policy 5.3 Responsibilities of the Board of Directors, and Policy 5.7 Board Member Job Description.

3.2 Stipends, Mileage and other Expenses

Board members reviewed the current Policy 6.8 Board and Committee Expenses and Remuneration. Charmaine informed the Board that there has been no change in the provincial government mileage rate between 2014 and 2015 and, pursuant to Policy 6.8; the LICA rate will remain unchanged for the coming year.

3.3 Consensus Decision Making – Policy 5.5

Board Members reviewed the current Policy 5.5 Consensus Decision Making.

3.4 Election of Chair, Vice-Chairperson and Treasurer

It was confirmed that the Board of Directors for 2015/2016 now consists of:

Community Members: John Ilchuk
Harold Ross
Kristy Tetreau
Wilf Tomchek
Andrea Woods

Community Alternates: Robert Deresh
Mildred Dunham

Industry Members: Wayne Bamber - Cenovus
Monty Moore - Husky
Geoff Pearce - IOR

Industry Alternates: Paul Kip - CNRL
Neil Young – Pengrowth

Government: Fred Bamber
Colin Woods

Métis: Duane Zaraska

First Nations: Vacant

Charmaine reviewed the individuals entitled to vote, as well as, the voting procedures to be followed.

Chairperson

Charmaine Code, Executive Manager, opened the floor for nominations for the position of Board Chairperson for a one (1) year term.

Wilf Tomchek nominated Harold Ross, Seconded by John Ilchuk.
NOMINATION DECLINED.

Harold Ross nominated Andrea Woods, Seconded by Kristy Tetreau.

2 Moved by Harold Ross, Seconded by John Ilchuk AND RESOLVED that nominations cease.

Charmaine declared Andrea Woods to be elected by acclamation as Board Chairperson for a one (1) year term.

Vice-Chairperson

Charmaine Code, Executive Manager, opened the floor for nominations for the position of Board Vice-Chairperson for a one (1) year term.

Wilf Tomchek nominated Harold Ross, Seconded by John Ilchuk.

Colin Woods nominated Kristy Tetreau, Seconded by Monty Moore.

3 Moved by John Ilchuk, Seconded by Wayne Bamber AND RESOLVED that nominations cease.

Following a secret ballot, Charmaine declared Kristy Tetreau to be elected as Board Vice-Chairperson for a one (1) year term.

Secretary-Treasurer

Charmaine Code, Executive Manager, opened the floor for nominations for the position of Secretary-Treasurer for a one (1) year term.

Harold Ross nominated Monty Moore, Seconded by Wayne Bamber.

4 Moved by Colin Woods, Seconded by Paul Kip AND RESOLVED that nominations cease.

Charmaine declared Monty Moore to be elected by acclamation for the position of Secretary-Treasurer for a one (1) year term.

3.5 Code of Ethics (Conduct)

All Board members reviewed the Code of Ethics (Conduct) and signed a copy for retention by the Executive Manager.

3.6 Oath of Confidentiality – Policy 5.14

All Board members reviewed the Oath of Confidentiality and signed a copy for retention by the Executive Manager.

3.7 New Board or Committee Member Sign-On

All Board members reviewed the New Board or Committee Member Sign-On and, if required, signed a copy for retention by the Executive Manager.

3.8 Canada Pension Plan (CPP) - provisions

Charmaine reviewed the provisions of the CPP with Board members.

4. APPOINTMENTS TO COMMITTEES:

Board members reviewed the following material prior to appointments:

- Committee Member Lists for 2014/2015 and 2015/2016
- Meeting Attendance of Board and all Committees
- Expressions of Interest TO APRIL 30, 2014.
- Policy 5.9 – Committees

4.1 Education & Information Committee

Charmaine Code, Executive Manager, opened the floor for nominations for the position of Community Member of the Education & Information Committee for a one (1) year term.

Andrea Woods nominated Harold Ross, Seconded by Wayne Bamber.

Wilf Tomchek nominated Robert Deresh, Seconded by Colin Woods.

John Ilchuk nominated Delano Tolley, Seconded by Wayne Bamber.

Harold Ross nominated Wilf Tomchek, Seconded by Monty Moore.

Monty Moore nominated Judy Cabay, Seconded by Andrea Woods.

Monty Moore nominated Nancy Tolley, Seconded by Robert Deresh

6 Moved by Wayne Bamber, Seconded by John Ilchuk AND RESOLVED that nominations cease.

Following a secret ballot, Charmaine Code declared the following appointed as Community Members of the Education & Information Committee for a one (1) year term:

1. Judy Cabay
2. Robert Deresh
3. Harold Ross
4. Nancy Tolley

4.2 Governance Committee

#7 Moved by Monty Moore AND RESOLVED that the Board accept Expressions of Interest for the Governance Committee resulting in Dixie Dahlstedt, John Ilchuk, Delano Tolley and Wilf Tomchek being appointed to that Committee.

4.3 Resolution Committee

Charmaine Code, Executive Manager, opened the floor for nominations for the position of Community Member of the Resolution Committee for a one (1) year term.

Monty Moore nominated John Ilchuk, Seconded by Wilf Tomchek.

John Ilchuk nominated Dixie Dahlstedt, Seconded by Monty Moore.

Colin Woods nominated Mildred Dunham, Seconded by Andrea Woods.

#8 Moved by Robert Deresh, Seconded by Kristy Tetreau AND RESOLVED that nominations cease.

Charmaine Code declared the following appointed as Community members of the Resolution Committee for a one (1) year term:

1. Dixie Dahlstedt
2. Mildred Dunham
3. John Ilchuk.

4.4 Airshed Zone

Charmaine Code, Executive Manager opened the floor for nominations for the position of Community Member of the Airshed Zone for a one (1) year term.

John Ilchuk nominated Marie Ilchuk, Seconded by Wayne Bamber.

Wilf Tomchek nominated Harold Ross, Seconded by Wayne Bamber.

Monty Moore nominated Robert Deresh, Seconded by Harold Ross.

Kristy Tetreau nominated Kathryn Wiebe, Seconded by Andrea Woods.

Robert Deresh nominated Wilf Tomchek, Seconded by Harold Ross.

Andrea Woods nominated Delano Tolley, Seconded by Duane Zaraska.

#9 Moved by Harold Ross, Seconded by Robert Deresh AND RESOLVED that nominations cease.

Following a secret ballot, Charmaine Code declared the following appointed as Community Members of the Airshed Zone for a one (1) year term:

1. Kristy Tetreau, Co-Chair (Year 2 of 2)
2. Robert Deresh
3. Marie Ilchuk
4. Harold Ross
5. Kathryn Wiebe

4.5 Beaver River Watershed Alliance (BRWA)

Charmaine Code, Executive Manager, opened the floor for nominations for the position of LICA Member on the Beaver River Watershed Alliance for a (2) year term.

Robert Deresh nominated Mildred Dunham, Seconded by Harold Ross.

Harold Ross nominated Delano Tolley, Seconded by Paul Kip.

#10 Moved by Harold Ross, Seconded by Robert Deresh AND RESOLVED that nominations cease.

Following a secret ballot, Charmaine Code declared Delano Tolley as LICA Representative on the Beaver River Watershed Alliance for a two (2) year term, and Mildred Dunham as the LICA Alternate on the BRWA for a two (2) year term.

#11 Moved by Monty Moore, Seconded by Harold Ross AND RESOLVED that all ballots utilized in today's election process be destroyed.

5. OTHER ITEMS:

5.1 LICA 2013 Meeting Calendar

The meeting calendar for the balance of 2015 was reviewed by Board members.

5.2 Policy 6.3 LICA Signing Authority

Charmaine advised Board members that, pursuant to Policy 6.3, LICA signing authority will remain with the Table Officers: Andrea Woods, Kristy Tetreau and Monty Moore.

6. FEEDBACK ON MEETING:

Feedback was provided by those in attendance.

7. UPCOMING MEETING DATES:

- **May 21, 2015 – 9:00 a.m. – Orientation & Development**
- **June 4, 2015 – 9:00 a.m. – Board Meeting**
- **June 4, 2015 – Budget Approval**
- **June 11, 2015 – 9:00 a.m. - Strategic Planning**

8. ADJOURNMENT:

The meeting adjourned at 11:00 a.m.